

IMSCDR Mandatory Disclosure 2023-24

Mandatory Disclosure

1.	Name of the Institution Address of The Institution	Institute of Management Studies Career Development & Research IMS Campus, Station road, Ahmednagar.
	City & Pin Code	Ahmednagar - 414001,
	State /UT	Maharashtra
	Phone No. with STD Code	0241- 2346532
	Fax number with STD Code	0241- 2346529
	Email	imscdr.ac@gmail.com
	Website	www.imscdr.in

2	Name and Address of the Society	The Bhaskar Pandurang Hivale Education Society
	Address of the organization	P.Box no. 21, Station Road, Ahmednagar- 414001
	Telephone	0241-2329571
	Website of the Organization	www.aca.edu.in

3	Name & address Principal/ Director	Dr, M.B. Mehta
	Exact Designation	Director
	Phone No. with STD Code	0241- 2320215
	Fax number with STD Code	0241- 2346529
	Email	mmehernosh@gmail.com

4. Name of the affiliating University

5. Governance

- **Members of the Board and their brief background**

Details of Members of Governing body of BPHE Society

Sr. No.	Name of Trustee	Designation	Profession of Trustee
1.	Dr. Sanjeevan S. Arsud	Chairman	Educationist
2.	Mr. Vishal Barnabas	Secretary	Industry Expert
3.	Mr. R.M. Khisty	Treasurer	Ex-Banker
4.	Dr. R.J. Barnabas	Member	Educationist
5.	Dr. Abhay Khandagale	Member	Educationist
6.	Dr. Keith Desa	Member	Educationist
7.	Mrs. Shashi Minz	Member	Retired IRS Officer
8.	Mr. Vishram J Bhave	Member	Social Work
9.	Ms. Rita I Katawati	Member	Educationist
10.	Dr. Anthony Rose	Member	Eduationist
11.	Dr. Vineet M. Wankhede	Member	Medical Practioner

- **Members of Academic Advisory Body**

1.	Dr. Sanjeevan Arsud	Chairperson of the management
2.	Mr. Vishal Barnabas	Secretary of the management
3.	Dr. Ms. Pronoti Telore	One head of department, to be nominated by the principal or the head of the institution
4.	Dr. U.H. Nagarkar	Three teachers in the college or recognized institution
5.	Dr. Ms. R.U. Tandulwadkar	
6.	Dr. Vikram Barnabas	
7.	Ms. S.D. Kulkarni	One non-teaching employee
8.	Dr. S.R. Pathare	Four local members, nominated by the management in

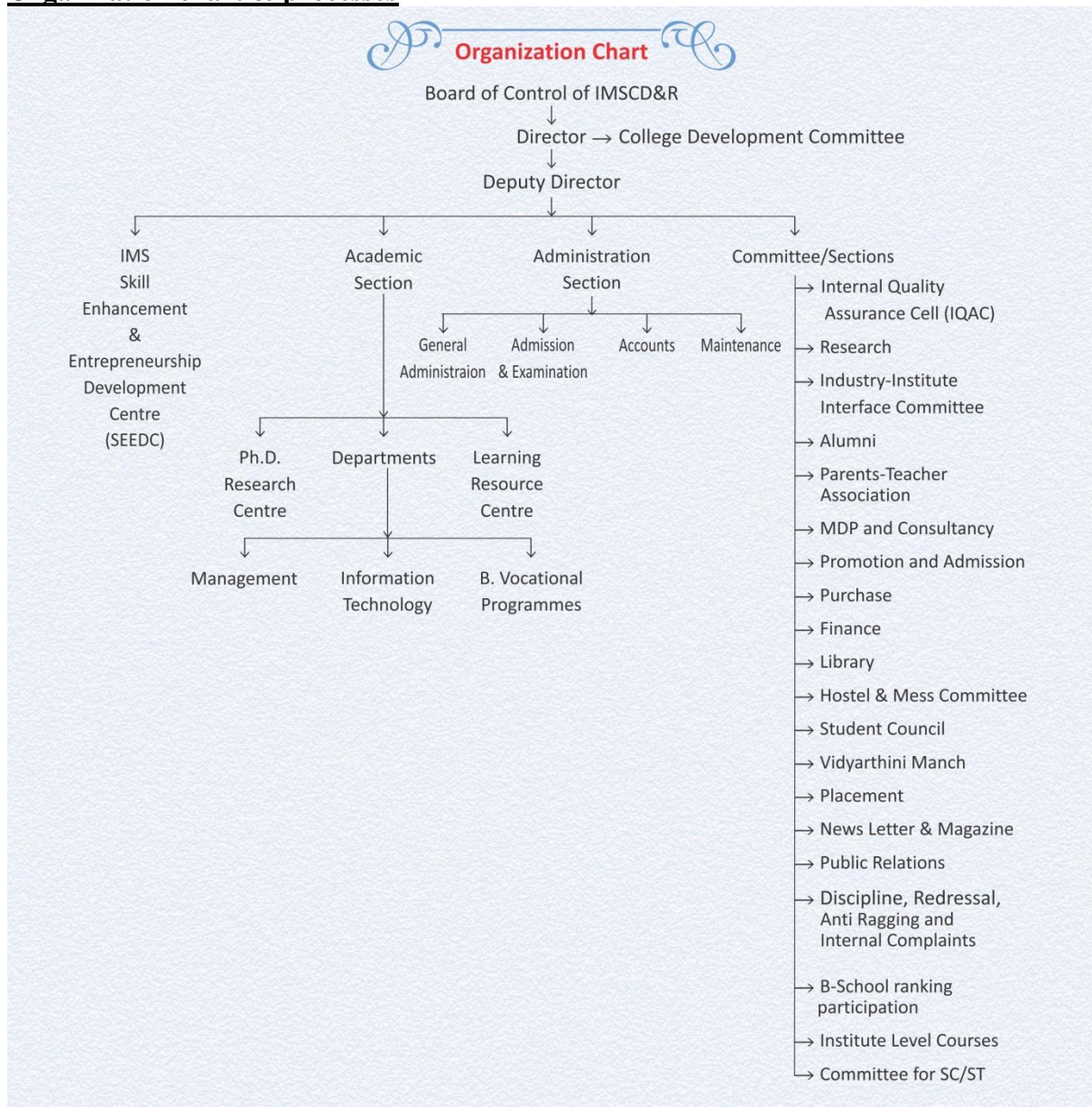
9.	Dr. S.B. Nimse (Ex Vice Chancellor, Lucknow University	consultation with the principal, from the fields of education, industry, research and social service of whom at least one shall be alumnus
10.	Mr. Ramesh Phirodia	
11	Mr. Deepak Chandorkar	
12	Dr. Hatim Kayumi	Co-ordinator, Internal Quality Assurance Committee of the college
13	Mr. Abil Varghese Abraham	President and Secretary of the College Students' Council
14	Dr. M.B. Mehta	Principal of the college or head of the institution - Member – Secretary

- **Advisory Body**

Board Meeting : Twice in a year

Academic Advisory Body : Twice in a year

- **Organization chart & processes**



- **Nature & Extent of involvement of Faculty and students in academic affairs/improvements**

- The Faculty as well as Students participates in various curricular and non- curricular Academic activities.
- The Faculty members are attending International, National & University level Conferences, FDP's and Workshops. They are also involved in S. P. Pune University Work. To mention a few - playing role as Member of Board of Studies, involved in Syllabus Formation meetings and process, semester wise online as well as written Paper Setting, Central Assessment Program (CAP) of S. P. Pune University as

assessor and as organizer, Conducting Viva-Voce, Squad in University Exams and so on.

- Not only Faculty but also Students also actively participate in plethora of academic activities. Management Games are organized by Management Department, which are completely coordinated by the students. Every year a 'Business Quiz' is organized for the students. Students take part in Project Report Presentation Competition. Also they take active part in 'Avishkar' a University Level Poster Presentation Competition. Students also represent the Institute in various competitions organized by Institutes at different places.
- Academic decisions are taken in departmental faculty meeting
- Subject allocation is done on basis of their knowledge/choice/inclination and previous experience. Faculty gives preferences of subjects
- Complete freedom about teaching pedagogy, evaluation
- Permitted for attending conferences/seminar/workshops
- Faculty can arrange expert's lecture for industrial application of subject
- Feedback from students about teaching and syllabus completion
- Answer papers are discussed about mistakes made in solving the problems
- Students are permitted to participate in various competitions .

- **Mechanism / Norms and Procedure for democratic / good Governance**

The governance of the institution is reflective of an effective leadership in tune with the vision and the mission of the Institute. Institute provides quality education to students so that the education becomes meaningful, understandable and interesting.

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- **Mechanism / Norms and Procedure for democratic / good Governance**

The governance of the institution is reflective of an effective leadership in tune with the vision and the mission of the Institute. Institute provides quality education to students so that the education becomes meaningful, understandable and interesting. Although the Institute is a Christian Minority Institute, students from all communities and sections of the society are provided quality education. Reservations for one minority community in no way impinges on the intake of students from diverse backgrounds. Students from across the country are encouraged to join the various courses and acquire education. Quality education programmes are conducted for all students, irrespective of caste, creed, religion, province, faith, gender, political affiliation and financial status. In this way, the governance of the institute ensures equity, social justice and access to higher education. Institute not only imparts knowledge but also develops appropriate attitude, skills and competency in students. Institute uses innovative methods of teaching and supplements it with various co-curricular and extracurricular activities so as to enrich students' experience and develop their overall personalities. In this way IMSCD&R develops students so as provide competent human resource to fulfill the corporate and organizational requirements. IMSCD&R also focuses on research for development of new knowledge and for benefit of society. The values cherished by the institution are –

Inclusiveness, Fairness, Transparency, Secularism, Rural and Local Focus and Nation Building. Institute inculcates ethical values amongst students by conducting various extension activities. The governance of institute not only preaches values, but practices them. All these, make students responsible citizens who contribute to development of company, economy and society at large. Thus institute develops human resources with appropriate qualities who in turn contribute to national development.

Institute prepares a perspective plan including academic and events calendar for complete year. This is prepared at beginning of academic year annually. This is prepared by Heads of respective departments based on the inputs by faculty members. Institute carries out various activities through committees which are composed and co-ordinated by faculty members. Co-ordinators along with committee members discuss and take appropriate decisions regarding work entrusted to them. This ensures dedicated participation of teachers in decision making bodies of the institute. Various activities of the institute are carried out through different committees headed by co-ordinators to ensure participative management style of functioning. Thus the planning for the academic and other activities is done in a democratic and participative manner where all the stakeholders i.e. Staff, heads of department, Director and management are involved.

- **Student Feedback on Institutional Governance / Faculty Performance**

The college collects faculty feedback from the students of Ist and IInd Year in each semester. Students assess the faculty on basis of following ten points-

- i. Knowledge base of teacher
- ii. Communication skills
- iii. Sincerity/ commitment of teacher
- iv. Interest generated by the teacher
- v. Ability to integrate course material with environment/ other issues, to provide a border perspectives
- vi. Ability to integrate content with other courses
- vii. Accessibility of the teacher in & out of the class

- viii. Ability to design quizzes/ tests/ assignments/ examinations & projects to evaluate students understanding of the course
- ix. Provision of sufficient time for feedback
- x. Overall rating

The students are asked to rate each of the faculty to the best of their judgement. Students are also free to write an open ended feedback related to a specific faculty or in general. Students name is not asked for in this feedback form to maintain secrecy and generate true feedback from the students.

The filled up feedback form are analyzed and overall rating of the faculty is calculated in percentage. Head of the department, then calls individual faculty separately and gives feedback to them. Points like area of improvement and any specific feedback from the student are discussed at length with the faculty.

- **Grievance Redressal mechanism for Faculty, staff & students**

The Institute has Grievance redressal Committee & also has online Grievance Redressal Mechanism. Under Grievance Redressal Committee information on Institute's website there is an option to register online grievance. All grievances received through the said option are forwarded to the Grievance Redressal Committee for redressal of the same.

Link of Online Grievance Redressal : www.imsedr.ac.in/students-grievance-redressal-committee/

- **Establishment of Anti Ragging Committee**

The Institute has Anti Ragging Committee to take preventive measures for ragging & handling ragging related issues.

- **Establishment of Online Grievances Redressal Mechanism :**

The Institute has Online Grievances Redressal Mechanism.

- **Establishment of Grievance Redressal Committee in the Institution.**

The Institute has Grievance Redressal Committee to look after grievance of students & staff.

- **Establishment of Internal Complaint Committee (ICC)**

The Institute has Internal Complaint Committee to look after sexual harassment at workplace.

- **Establishment of Committee for SC/ST**

The Institute has Committee for SC/ST as per AICTE norms.

- **Internal Quality Assurance Cell**

The Institute is NAAC re-accredited with 'A+' grade Institute & has Internal Quality Assurance Cell.

6. Programmes

- Name of the Programmes approved by AICTE
 1. Management
 2. MCA
- Name of the Programmes Accredited by NBA : NIL
- Status of Accreditation of the courses

Total Number of courses : 2

No.of Courses for which applied for Accreditation : NAAC Accredited & re-accredited

Status of Accreditation - NAAC Accredited & re-accredited

Sr .	Name of the Programmes approved by AICTE	No. of Sanctioned intake	Duration	Cut off marks/ Rank during last 3 years		*Fee (₹.) 2023-24
1.	Management - M.B.A.	150	2 years	2021-22	32.57	1,25,000
				2022-23	6.22	
				2023-24	0.75	
2.	M.C.A.	90	2 years	2021-22	30.50	88,000
				2022-23	11.47	
				2023-24	1.13	

*Fees mentioned is for General category students. Fees for the various categories for .eg. SC, ST, OBC, DT, NT, SBC,EBC etc. is as per government norms.

Placement Facilities

The Institute has separate Placement Cell & Training & Placement Officer.

As a placement department, we guide the students on various activities apart from placing them.

1. Resume making service is provided free of cost to the students where we guide them to make professional resume making.
2. We have industry interface committee where there are twenty five employers associated with the institute by which students can either pursue internship or full time jobs or learn the ongoing industry practice.
3. With the joint effort of library and placement department, students are given business standard free newspaper daily .

4. There is a computer lab with best internet facilities by which students can access to the multiple job openings and apply for the same in the campus.
5. Training facilities like group discussion, interview, communication skills are taken for the students during value addition sessions.
6. Free transportation, breakfast, lunch is provided to students during industrial visits.
7. Most important is placement department is available all the time to students and students can walk-in anytime.
8. There is a total transparency as we provide the HR managers direct contact number to students.
9. Campus recruitment and pool campus drive is organised each year twice for students.

Campus Placement in Last Three years with Minimum,Maximum and Average salary MBA and MCA

Sr No.	No of students in MBA	No. of students in MCA	Minimum salary	Maximum salary	Average salary
Year 2021-22	120	90	INR 65000	INR 20000	INR 42000
Year 2022-23	156	91	INR 150000	INR 1175000	INR 662500
Year 2023-24	158	96	INR 170000	INR 1175000	INR 672500

7. Faculty

Sr. No	Name of the Teaching Faculty	Permanent / Temporary /Adjunct
1	Dr. M.B. Mehta	Permanent

MBA faculty

1.	Dr. Ms. P. V. Telore	Permanent
2	Dr. V. P. Barnabas	Permanent
3	Dr. H. F. Kayumi	Permanent
4.	Prof. D. A. Kulkarni	Permanent
5	Prof. M. S. Kulkarni	Permanent
6	Dr. Ms. R. U. Tandulwadkar	Permanent
7.	Prof. Ms. A. C. Thorat	Permanent

8	Prof. M.N. Sayed	Permanent
9	Dr. H.N. Bhavsar	Permanent
10	Dr. R.K. Khandelwal	Permanent
11	Prof. V.V. Shinde	Temporary
12	Prof. Ms. S.M. Madhyan	Temporary
13	Prof. S.M. Khanna	Temporary
14	Prof. P.M. Gaikwad	Permanent

MCA faculty


1	Dr. U.H. Nagarkar	Permanent
2.	Dr. M.P.Potdar	Permanent
3.	Dr. S. P. Bhakkad	Permanent
4.	Dr. Ms. A. A. Vaidya	Permanent
5.	Prof. Ms. S. G. Sapa	Permanent
6.	Dr. Ms. M.R. Godbole	Permanent
7.	Prof. Ms. U.R. Dethe	Permanent
8.	Prof. Ms. G.A. Patil	Permanent
9.	Dr. M. I. Sayyed	Permanent

- **Adjunct faculty : 0**
- **Permanent Faculty student ratio 1 : 20**


• **Number of faculty employed and left during the last three year**


Sr. No.	Academic year	No. of faculty employed	No. of faculty left
1.	2020-21	0	0
2.	2021-22	0	0
3.	2022-23	0	1


• **Profile of Director / Faculty**


i	Name	Dr. Mehta Mehenosh Burjor			
ii	Date of birth	19/6/1061			
iii	Unique id	1-458612034			
iv	Education qualifications	UG	PG	PhD	
		B.Com	M.Com, M.B.A.	Ph.D.	
v	Work Experience	Teaching	Industry	Research	Others
		37	0	29	0
vi	Area of Specialization	Finance			
vii	Courses taught – PG level	M.B.A. I & II			
viii	Research guidance				
	• No. of Papers Published in National / International Journals / Conferences	4			
	• Master (Completed/Ongoing)	100			
	• Ph.D.(Completed/Ongoing)	12			
ix	Projects carried out	2			
x	Patents (Filed & Granted)	--			
xi	Technology Transfer	--			
xii	Research Publications				
	Number of papers published in National/International Journals/Conference)	14			


xiii	No. of Books published with details (Name of the book, Publisher with ISBN, year of publication, etc.)	sr	Books Published :	Publisher with ISBN	Year of Publication
		1	Book on objective questions and answers for competitive examination, Commerce Subject published by Everest Publishing House, Pune.	Everest Publishing House Pune EPH-0-90-900407-39	1990
		2	Text book for MBA students – Financial Management	Success Publications ISBN-978-93-83414-82-6	2013
		3	Text book for MBA students – Geopolitics & World Economic System	Success Publications ISBN-978-93-83414-59-8	2013
		4	Text book for MBA Students – Corporate Finance.	Success Publications ISBN-978-93-5158-154-3	2014
4 books published					


i	Name	Dr. Telore Pronoti Vijaykumar			
ii	Date of birth	30/3/1970			
iii	Unique id	1-457110336			
iv	Education qualifications	UG	PG	PhD	
		B.Com.	M.B.A.	Ph.D.	
v	Work Experience	Teaching	Industry	Research	Others
		22	8	13	0
vi	Area of Specialization	Marketing			
vii	Courses taught – PG level	M.B.A. I & II			
viii	Research guidance				
	• No. of Papers Published in National / International Journals / Conferences	10			
	• Master (Completed/Ongoing)	100			
	• Ph.D.(Completed/Ongoing)	0			
ix	Projects carried out	1			
x	Patents (Filed & Granted)	--			
xi	Technology Transfer	--			
xii	Research Publications	10			
	Number of papers published in National/International Journals/Conference)				
xiii	No. of Books published with details (Name of the book, Publisher with ISBN, year of publication, etc.)	0			


i	Name	Dr. Barnabas Vikram Philip			
ii	Date of birth	18/7/1974			
iii	Unique id	1-457110107			
iv	Education qualifications	UG	PG	PhD	
		B.A.	M.P.M.	Ph.D,	
v	Work Experience	Teaching	Industry	Research	Others
		19	5	9	0
vi	Area of Specialization	H.R.			
vii	Courses taught – PG level	M.B.A. I& II			
viii	Research guidance				
	• No. of Papers Published in National / International Journals / Conferences	2			
	• Master (Completed/Ongoing)	80			
	• Ph.D.(Completed/Ongoing)	0			
ix	Projects carried out	--			
x	Patents (Filed & Granted)	--			
xi	Technology Transfer	--			
xii	Research Publications	2			
	Number of papers published in National/International Journals/Conference)				
xiii	No. of Books published with details (Name of the book, Publisher with ISBN, year of publication, etc.)	0			


i	Name	Dr. Kayumi Hatim Kakhruddin			
ii	Date of birth	23/8/1983			
iii	Unique id	1-456652891			
iv	Education qualifications	UG	PG	PhD	
		B.Com.	M.Com.,M.Phil., M.B.A.	Ph.D.	
v	Work Experience	Teaching	Industry	Research	Others
		14	5	14	0
vi	Area of Specialization	Finance			
vii	Courses taught – PG level	M.B.A. I & II			
viii	Research guidance				
	• No. of Papers Published in National / International Journals / Conferences	19			
	• Master (Completed/Ongoing)	120			
	• Ph.D.(Completed/Ongoing)	completed: 05 (five) ongoing: 02 (two)			
ix	Projects carried out	3			
x	Patents (Filed & Granted)	0			
xi	Technology Transfer	0			
xii	Research Publications	19			
	Number of papers published in National/International Journals/Conference)				
xiii	No. of Books published with details (Name of the book, Publisher with ISBN, year of publication, etc.)	2			


i	Name	Dr. Tandulwadkar Rucha Unmesh			
ii	Date of birth	12/12/1975			
iii	Unique id	1-454381221			
iv	Education qualifications	UG	PG	PhD	
		B.C.S.	M.B.A.	Ph.D.	
v	Work Experience	Teaching	Industry	Research	Others
		16	3	12	0
vi	Area of Specialization	Marketing & H.R.			
vii	Courses taught – PG level	M.B.A. I & II			
viii	Research guidance				
	• No. of Papers Published in National / International Journals / Conferences	18			
	• Master (Completed/Ongoing)	100			
	• Ph.D.(Completed/Ongoing)	Ongoing : 2, Completed : Nil			
ix	Projects carried out	1			
x	Patents (Filed & Granted)	0			
xi	Technology Transfer	-			
xii	Research Publications	18			
	Number of papers published in National/International Journals/Conference)				
xiii	No. of Books published with details (Name of the book, Publisher with ISBN, year of publication, etc.)	1			


i	Name	Prof. Kulkarni Dyanesh Arvind			
ii	Date of birth	20/7/1973			
iii	Unique id	1-454589513			
iv	Education qualifications	UG	PG	PhD	
		B.Com.	M.Com., C.A.	Pursuing	
v	Work Experience	Teaching	Industry	Research	Others (Professional)
		21	9	4	14
vi	Area of Specialization	Finance			
vii	Courses taught – PG level	M.B.A. I & II			
viii	Research guidance				
	• No. of Papers Published in National / International Journals / Conferences	1			
	• Master (Completed/Ongoing)	300			
	• Ph.D.(Completed/Ongoing)	0			
ix	Projects carried out	--			
x	Patents (Filed & Granted)	--			
xi	Technology Transfer	--			
xii	Research Publications	0			
	Number of papers published in National/International Journals/Conference)				
xiii	No. of Books published with details (Name of the book, Publisher with ISBN, year of publication, etc.)	2			
		Direct Taxation First edition - July 2017, now 4th edition is there ISBN 978-93-86700-58-2 Nirali Publication Indirect Taxation First Edition - April 2018 ISBN - 978-93-87686-39-7 Nirali Publication			


i	Name	Prof. Kulkarni Manoj Shyamrao			
ii	Date of birth	30/1/1979			
iii	Unique id	1-454474992			
iv	Education qualifications	UG	PG	PhD	
		B.Sc.	M.B.A.		
v	Work Experience	Teaching	Industry	Research	Others
		17	2	12	0
vi	Area of Specialization	Marketing			
vii	Courses taught – PG level	M.B.A. I & II			
viii	Research guidance				
	• No. of Papers Published in National / International Journals / Conferences	5			
	• Master (Completed/Ongoing)	100			
	• Ph.D.(Completed/Ongoing)	0			
ix	Projects carried out	1			
x	Patents (Filed & Granted)	-			
xi	Technology Transfer	--			
xii	Research Publications	5			
	Number of papers published in National/International Journals/Conference)				
xiii	No. of Books published with details (Name of the book, Publisher with ISBN, year of publication, etc.)	0			


i	Name	Prof. Ms. Thorat Ashwini Chandrakant			
ii	Date of birth	5/6/1977			
iii	Unique id	1-454474772			
iv	Education qualifications	UG	PG	PhD	
		B.A.	M.M.S.Mktg M.B.S. HR		
v	Work Experience	Teaching	Industry	Research	Others
		17	10	0	0
vi	Area of Specialization	Marketing & H.R.			
vii	Courses taught – PG level	M.B.A. I & II			
viii	Research guidance				
	• No. of Papers Published in National / International Journals / Conferences	9			
	• Master (Completed/Ongoing)	20			
	• Ph.D.(Completed/Ongoing)	0			
ix	Projects carried out	2			
x	Patents (Filed & Granted)	0			
xi	Technology Transfer	--			
xii	Research Publications	9			
	Number of papers published in National/International Journals/Conference)				
xiii	No. of Books published with details (Name of the book, Publisher with ISBN, year of publication, etc.)	0			


i	Name	Prof. Sayed Mudassar Nazir			
ii	Date of birth	19/2/1978			
iii	Unique id	1-2181230138			
iv	Education qualifications	UG	PG	PhD	
		B. Sc.	M.Sc.,M.B.S., NET,CPED,CPM, PGDSCM, Dip in HR	-	
v	Work Experience	Teaching	Industry	Research	Others
		13	8	4	0
vi	Area of Specialization	Operations and Supply Chain Management			
vii	Courses taught – PG level	M.B.A. I & II			
viii	Research guidance				
	• No. of Papers Published in National / International Journals / Conferences	16			
	• Master (Completed/Ongoing)	65			
	• Ph.D.(Completed/Ongoing)	0			
ix	Projects carried out	-			
x	Patents (Filed & Granted)	-			
xi	Technology Transfer	-			
xii	Research Publications	18			
	Number of papers published in National/International Journals/Conference)				
xiii	No. of Books published with details (Name of the book, Publisher with ISBN, year of publication, etc.)	1 Name of Book : IT in Management Publisher : Thakur Publications ISBN : 978-93-5163-141-5			


i	Name	Dr. Khandelwal Rahul Kailash			
ii	Date of birth	28/8/1979			
iii	Unique id	1-3536654535			
iv	Education qualifications	UG	PG	PhD	
		B.Com.	M.M.S, M.B.S.	Ph.D.	
v	Work Experience	Teaching	Industry	Research	Others
		8	9	11	0
vi	Area of Specialization	Finance			
vii	Courses taught – PG level	M.B.A. I & II			
viii	Research guidance				
	• No. of Papers Published in National / International Journals / Conferences	12			
	• Master (Completed/Ongoing)	120			
	• Ph.D.(Completed/Ongoing)	0			
ix	Projects carried out	-			
x	Patents (Filed & Granted)	-			
xi	Technology Transfer	-			
xii	Research Publications	12			
	Number of papers published in National/International Journals/Conference)				
xiii	No. of Books published with details (Name of the book, Publisher with ISBN, year of publication, etc.)	1 Name: Emerging Markets of automotive lubricants in India: A Critical Study LAP Lambert Publication, ISBN 9783659870767, 2016			


	Name	Dr. Bhavsar Harshvardhan Nankishor			
ii	Date of birth	23/12/1988			
iii	Unique id	1-3187843013			
iv	Education qualifications	UG	PG	PhD	
		B.Sc.	M.B.A.	Ph.d.	
v	Work Experience	Teaching	Industry	Research	Others
		11	7 months	9	0
vi	Area of Specialization	Marketing Management			
vii	Courses taught – PG level	M.B.A. I & II			
viii	Research guidance				
	• No. of Papers Published in National / International Journals / Conferences	12			
	• Master (Completed/Ongoing)	80			
	• Ph.D.(Completed/Ongoing)	0			
ix	Projects carried out	1			
x	Patents (Filed & Granted)	-			
xi	Technology Transfer	-			
xii	Research Publications	9			
	Number of papers published in National/International Journals/Conference)				
xiii	No. of Books published with details (Name of the book, Publisher with ISBN, year of publication, etc.)	<p>1</p> <p>Published a book titled ‘Essentials of Organized Retailing’ in Dec 2021 with ISBN No. 978-620-0-29648-1. The publisher of book is LAP LAMBERT Academic Publishing, Republic of Moldova, Europe</p>			


i	Name	Prof. Vijay Vitthal Shinde			
ii	Date of birth	6/4/1979			
iii	Unique id				
iv	Education qualifications	UG	PG	PhD	
		B.A.	M.P.M.		
v	Work Experience	Teaching	Industry	Research	Others
		13	-	-	12
vi	Area of Specialization	Human Resource			
vii	Courses taught – PG level	M.B.A.			
viii	Research guidance				
	• No. of Papers Published in National / International Journals / Conferences	03			
	• Master (Completed/Ongoing)	--			
	• Ph.D.(Completed/Ongoing)	--			
ix	Projects carried out	1 BCUD project completed			
x	Patents (Filed & Granted)	--			
xi	Technology Transfer	--			
xii	Research Publications	--			
	Number of papers published in National/International Journals/Conference)				
xiii	No. of Books published with details (Name of the book, Publisher with ISBN, year of publication, etc.)	--			


i	Name	Prof.Ms. Sakshi Mahesh Madhyan			
ii	Date of birth	8/2/1996			
iii	Unique id	1-44074166746			
iv	Education qualifications	UG	PG	PhD	
		B.B.A.	M.B.A.	--	
v	Work Experience	Teaching	Industry	Research	Others
		0	2	0	3
vi	Area of Specialization	Finance			
vii	Courses taught – PG level	AFM, FM & PFM			
viii	Research guidance	--			
	• No. of Papers Published in National / International Journals / Conferences	--			
	• Master (Completed/Ongoing)	--			
	• Ph.D.(Completed/Ongoing)	--			
ix	Projects carried out	--			
x	Patents (Filed & Granted)	--			
xi	Technology Transfer	--			
xii	Research Publications	--			
	Number of papers published in National/International Journals/Conference)				
xiii	No. of Books published with details (Name of the book, Publisher with ISBN, year of publication, etc.)	--			


i	Name	Prof. Suresh Manohar Khanna			
ii	Date of birth	23/81989			
iii	Unique id	1-44074323833			
iv	Education qualifications	UG	PG	PhD	
		B.Sc. (Comp)	M.B.A.	--	
v	Work Experience	Teaching	Industry	Research	Others
			3		10
vi	Area of Specialization	H.R. & Marketing			
vii	Courses taught – PG level	Compensation Management, Management Fundamentals, Business Governance & Society			
viii	Research guidance	--			
	• No. of Papers Published in National / International Journals / Conferences	--			
	• Master (Completed/Ongoing)	--			
	• Ph.D.(Completed/Ongoing)	--			
ix	Projects carried out				
x	Patents (Filed & Granted)	--			
xi	Technology Transfer	--			
xii	Research Publications	--			
	Number of papers published in National/International Journals/Conference)				
xiii	No. of Books published with details (Name of the book, Publisher with ISBN, year of publication, etc.)	--			


i	Name	Prof. P.M. Gaikwad			
ii	Date of birth	24/7/1969			
iii	Unique id	1-44081951555			
iv	Education qualifications	UG	PG	PhD	
		B.Com.	MCM/MBA		
v	Work Experience	Teaching	Industry	Research	Others
		10	10		
vi	Area of Specialization	Marketing, Computer Hardware & Networking			
vii	Courses taught – PG level	Computer Hardware & Networking			
viii	Research guidance	--			
	• No. of Papers Published in National / International Journals / Conferences	--			
	• Master (Completed/Ongoing)	--			
	• Ph.D.(Completed/Ongoing)	--			
ix	Projects carried out	Networking			
x	Patents (Filed & Granted)	--			
xi	Technology Transfer	--			
xii	Research Publications	--			
	Number of papers published in National/International Journals/Conference)				
xiii	No. of Books published with details (Name of the book, Publisher with ISBN, year of publication, etc.)	--			


i	Name	Dr. Nagarkar Uday Hari			
ii	Date of birth	29/5/1964			
iii	Unique id	1-456984197			
iv	Education qualifications	UG	PG	PhD	
		B.Sc.	M.C.M.	Ph.D.	
v	Work Experience	Teaching	Industry	Research	Others
		23	10	12	0
vi	Area of Specialization	I.T.			
vii	Courses taught – PG level	M.C.A. I, II & III			
viii	Research guidance				
	• No. of Papers Published in National / International Journals / Conferences	6			
	• Master (Completed/Ongoing)	200			
	• Ph.D.(Completed/Ongoing)	0			
ix	Projects carried out	0			
x	Patents (Filed & Granted)	0			
xi	Technology Transfer	0			
xii	Research Publications	6			
	Number of papers published in National/International Journals/Conference)				
xiii	No. of Books published with details (Name of the book, Publisher with ISBN, year of publication, etc.)	0			


i	Name	Dr. Potadar Mahesh Panditrao			
ii	Date of birth	25/12/1972			
iii	Unique id	1-458309981			
iv	Education qualifications	UG	PG	PhD	
		B.Sc.	M.C.M., M.M.S.	Ph.D.	
v	Work Experience	Teaching	Industry	Research	Others
		22	0	14	0
vi	Area of Specialization	I.T.			
vii	Courses taught – PG level	M.C.A. I, II & III			
viii	Research guidance				
	• No. of Papers Published in National / International Journals / Conferences	25			
	• Master (Completed/Ongoing)	130			
	• Ph.D.(Completed/Ongoing)	0			
ix	Projects carried out	0			
x	Patents (Filed & Granted)	-			
xi	Technology Transfer	-			
xii	Research Publications	25			
	Number of papers published in National/International Journals/Conference)				
xiii	No. of Books published with details (Name of the book, Publisher with ISBN, year of publication, etc.)	0			


i	Name	Dr. Bhakkad Sanjay Punamchand			
ii	Date of birth	21/12/1974			
iii	Unique id	1-457072317			
iv	Education qualifications	UG	PG	PhD	
		B.Sc.	M.Sc., M.C.A.	Ph.D	
v	Work Experience	Teaching	Industry	Research	Others
		23	2	13	0
vi	Area of Specialization	I.T.			
vii	Courses taught – PG level	M.C.A. I, II & III			
viii	Research guidance				
	• No. of Papers Published in National / International Journals / Conferences	10			
	• Master (Completed/Ongoing)	160			
	• Ph.D.(Completed/Ongoing)	0			
ix	Projects carried out	0			
x	Patents (Filed & Granted)	-			
xi	Technology Transfer	-			
xii	Research Publications	9			
	Number of papers published in National/International Journals/Conference)				
xiii	No. of Books published with details (Name of the book, Publisher with ISBN, year of publication, etc.)	0			


i	Name	Dr. Ms. Vaidya Anjali Abhijit			
ii	Date of birth	12/8/1968			
iii	Unique id	1-457242001			
iv	Education qualifications	UG	PG	PhD	
		B.Sc.	M.Sc., M.C.A.	Ph.D.	
v	Work Experience	Teaching	Industry	Research	Others
		23	5	15	
vi	Area of Specialization	I.T.			
vii	Courses taught – PG level	M.C.A. I, II & III			
viii	Research guidance				
	• No. of Papers Published in National / International Journals / Conferences	9			
	• Master (Completed/Ongoing)	250			
	• Ph.D.(Completed/Ongoing)	-			
ix	Projects carried out	1			
x	Patents (Filed & Granted)	1 - Filed			
xi	Technology Transfer	5 websites www.mamimca.org , www.fulora.com , www.vedasflower.com , www.rpetarch.com , www.anytimebarter.com imscdr.ac.in design and maintenance			
xii	Research Publications	9			
	Number of papers published in National/International Journals/Conference)				
xiii	No. of Books published with details (Name of the book, Publisher with ISBN, year of publication, etc.)	0			

i	Name	Prof. Ms. Sapa Supriya Ganesh			
ii	Date of birth	1/2/1976			
iii	Unique id	1-457458724			
iv	Education qualifications	UG	PG	PhD	
		B.E.	M.Tech.		
v	Work Experience	Teaching	Industry	Research	Others
		19	0	11	0
vi	Area of Specialization	I.T.			
vii	Courses taught – PG level	M.C.A. I,II & III			
viii	Research guidance				
	• No. of Papers Published in National / International Journals / Conferences	18			
	• Master (Completed/Ongoing)	180			
	• Ph.D.(Completed/Ongoing)	0			
ix	Projects carried out	3			
x	Patents (Filed & Granted)	-			
xi	Technology Transfer	-			
xii	Research Publications	18			
	Number of papers published in National/International Journals/Conference)	1 Research Paper published in UG care research journal – Journal of The Maharaja Sayajirao University of Baroda Volume-56, No.2 (III) 2022 with ISSN No 0025-0422. February,2022			
xiii	No. of Books published with details (Name of the book, Publisher with ISBN, year of publication, etc.)	1 Titled - Data Structure and Algorithms for MCA Semester I- 2020 Pattern ISBN- 7370574201 Place of Publication- Pune Publisher - Nirali Prakashan Web Address: www.pragationline.com			

i	Name	Dr. Ms. Godbole Madhuri Ravindra			
ii	Date of birth	5/1/1965			
iii	Unique id	1-457459081			
iv	Education qualifications	UG	PG	PhD	
		B.Sc.	M.Sc., M.B.A.	Ph.D.	
v	Work Experience	Teaching	Industry	Research	Others
		28	0	15	0
vi	Area of Specialization	Mathematics & Statistics			
vii	Courses taught – PG level	M.C.A. I, II & III, M.B.A. I			
viii	Research guidance				
	• No. of Papers Published in National / International Journals / Conferences	22 (3 papers in UGC care journal)			
	• Master (Completed/Ongoing)	101			
	• Ph.D.(Completed/Ongoing)	0			
ix	Projects carried out	4			
x	Patents (Filed & Granted)	0			
xi	Technology Transfer	--			
xii	Research Publications	22			
	Number of papers published in National/International Journals/Conference)				
xiii	No. of Books published with details (Name of the book, Publisher with ISBN, year of publication, etc.)	0			

i	Name	Prof. Ms. Patil Gauri Abhijit			
ii	Date of birth	28/6/1980			
iii	Unique id	1-457568634			
iv	Education qualifications	UG	PG	PhD	
		B.C.S.	M.C.S., M.C.A.	-	
v	Work Experience	Teaching	Industry	Research	Others
		19	0.6	9	0
vi	Area of Specialization	I.T.			
vii	Courses taught – PG level	M.C.A. I, II & III			
viii	Research guidance				
	• No. of Papers Published in National / International Journals / Conferences	5			
	• Master (Completed/Ongoing)	60			
	• Ph.D.(Completed/Ongoing)	-			
ix	Projects carried out	1			
x	Patents (Filed & Granted)	-			
xi	Technology Transfer	-			
xii	Research Publications	4			
	Number of papers published in National/International Journals/Conference)				
xiii	No. of Books published with details (Name of the book, Publisher with ISBN, year of publication, etc.)	0			

i	Name	Prof. Ms. Dethe Utkarsha Ratnahar			
ii	Date of birth	24/3/1981			
iii	Unique id	1-457568883			
iv	Education qualifications	UG	PG	PhD	
		B.C.S.,	M.C.S, M.C.A., SET		
v	Work Experience	Teaching	Industry	Research	Others
		16	0	7	0
vi	Area of Specialization	I.T.			
vii	Courses taught – PG level	M.C.A. I, II & III			
viii	Research guidance				
	• No. of Papers Published in National / International Journals / Conferences	3			
	• Master (Completed/Ongoing)	145			
	• Ph.D.(Completed/Ongoing)	-			
ix	Projects carried out	1			
x	Patents (Filed & Granted)	-			
xi	Technology Transfer	-			
xii	Research Publications	3			
	Number of papers published in National/International Journals/Conference)				
xiii	No. of Books published with details (Name of the book, Publisher with ISBN, year of publication, etc.)	0			

i	Name	Prof. Sayyed Mudassar Iqbalahmed			
ii	Date of birth	23/1/1982			
iii	Unique id	1-457669255			
iv	Education qualifications	UG	PG	PhD	
		B.Com.	M.C.A.	Ph.D.	
v	Work Experience	Teaching	Industry	Research	Others
		14	1	10	0
vi	Area of Specialization	I.T.			
vii	Courses taught – PG level	M.C.A. I, II & III			
viii	Research guidance				
	• No. of Papers Published in National / International Journals / Conferences	2			
	• Master (Completed/Ongoing)	110			
	• Ph.D.(Completed/Ongoing)	0			
ix	Projects carried out	0			
x	Patents (Filed & Granted)	-			
xi	Technology Transfer	-			
xii	Research Publications	2			
	Number of papers published in National/International Journals/Conference)				
xiii	No. of Books published with details (Name of the book, Publisher with ISBN, year of publication, etc.)	0			

9. FEE

1.	Details of Fee, as approved by State Fee Committee for the Institution	MBA 2023-24	MCA 2023-24
		1,25,000	88,000
2.	Time Schedule for payment of fee for the entire programme	4 Installments - Bimonthly - Every year	
		In some cases up to Final Examination	
		In some cases up to Final Results	
3.	No. of Fee waivers granted with amount and name of the Student	_____	
4.	Number of Scholarship offered by the Institution, duration and amount	Duration : One Year ₹. 25,000/-	
5.	Criteria for fee waivers/scholarship	Financial background & economic hardship of students	
6.	Estimated cost of Boarding and Lodging in Hostels	₹. 20,000/- (Only Accommodation)	
7.	Any other fee please specify	University sharing & non sharing Rs. 2,500/-	

10. Admission

- **No. of seats sanctioned with the year of approval**

Sr. No.	Course	No. of sanctioned intake (2023-24)	Year of approval
1.	M.B.A.	150	60 – 1994 60 – 2008
2.	M.C.A.	90	2001

- **Number of students admitted under various categories each year in the last three years**

Total strength of course for the Academic year 2021-22

Category wise

Sr	Course	Open		NT/DT		SC		ST		SBC		OBC		TOTAL M/F		TOTAL
		M	F	M	F	M	F	M	F	M	F	M	F	M	F	M/F
1	MBA-I	41	35	4	9	10	3	0	0	6	4	7	7	68	58	126
2	MBA-II	27	39	5	2	12	8	1	0	3	6	10	11	58	66	124
3	MCA-I	26	22	7	3	3	6	0	0	5	1	12	10	53	42	95
4	MCA-II	16	21	2	3	3	2	0	0	1	0	5	9	27	35	62
5	MCA-III	6	9	2	1	0	1	0	1	0	2	2	5	10	19	29
6	B.Voc-I	0	1	0	1	1	0	0	0	1	0	0	2	2	4	6
7	B.Voc-II															
	TOTAL	116	127	20	19	29	20	1	1	16	13	36	44	218	224	442

Total strength of course for the Academic year 2022-23

Category wise

Sr	Course	Open		NT/DT		SC		ST		SBC		OBC		TOTAL M/F		TOTAL
		M	F	M	F	M	F	M	F	M	F	M	F	M	F	M/F
1	MBA-I	32	25	7	5	9	15	0	0	6	10	10	6	64	61	125
2	MBA-II	36	32	3	9	8	3	0	0	5	4	10	7	62	55	117
3	MCA-I	30	21	2	3	5	3	1	0	0	0	14	16	52	43	95
4	MCA-II	23	22	7	3	4	5	0	0	2	1	13	10	49	41	90
5	B.Voc-I	0	2	0	0	0	0	0	0	0	1	0	0	0	3	3
6	B.Voc-II	1	0	0	1	1	0	0	0	1	0	0	1	3	2	5
	TOTAL	122	102	19	21	27	26	1	0	14	16	47	40	230	205	435

Total strength of course for the Academic year 2023-24

Category wise

Sr	Course	Open		NT/DT		SC		ST		SBC		OBC		TOTAL M/F		TOTAL
		M	F	M	F	M	F	M	F	M	F	M	F	M	F	M/F
1	MBA-I	40	37	9	8	10	14	0	0	7	6	12	15	78	80	158
2	MBA-II	30	25	6	5	8	14	0	0	7	10	10	6	61	60	121
3	MCA-I	28	18	6	3	8	4	0	0	1	1	10	12	53	38	91
4	MCA-II	23	20	2	3	3	3	1	0	0	0	15	14	44	40	84
5	B.Voc-II	0	2	0	0	0	0	0	0	0	1	0	0	0	3	3
6	B.Voc-III	0	0	0	1	0	0	0	0	1	0	0	1	1	2	3
	TOTAL	121	102	23	20	29	35	1	0	16	18	47	48	237	223	460

- **Number of applications received during last two years for admission under Management Quota and number admitted.**

Sr. No.	Course	No. of applications received under Management quota		No. of students admitted under Management quota	
		2022-23	2023-234	2022-23	2023-24
1.	M.B.A.	0	0	0	0
2.	M.C.A.	0	0	0	0

11. Admission Procedure

The MBA & MCA programmes of IMS are affiliated to S.P. Pune University. The admissions to the same are done as per rules & regulations framed by the **State Common Entrance Test Cell, Maharashtra State** from time to time. The details of various dates (schedules) are published by them in their information brochure as well as available on their website <http://cetcell.mahacet.org>. Interested candidates must regularly visit the State CET cell website for eligibility, procedure & participation in the Centralized Admission Process also referred as CAP.

IMS participate in CAP conducted by the State CET cell & as a part of CAP process, candidates desirous to get admission at IMS may give IMS as their preference. However please note that the allotments (Round Wise) are done by **State Common Entrance Test Cell, Maharashtra State**.

Our Institute code is as follows :

Sr. No.	Course	Institute code
1.	M.B.A.	511110110
2.	M.C.A.	511124110

After allotment by **State Common Entrance Test Cell, Maharashtra State** the candidates must report to the allotted institute within date & time given for that particular round by State CET Cell. The candidate must fill the requisite application form with two copies of academic & other supporting documents along with institute's fees.

Candidate will have to **submit ORIGINAL documents** at the time of admission before they can be confirmed through **State Common Entrance Test Cell, Maharashtra State, ONLINE ADMISSION REPORTING** process, the very same day of admission.

These documents will remain in the custody of institute for the verification of same by DTE & University authorities. The verification process takes a few months' time.

Candidate should take printout of Admission Confirmation letter generated through **State Common Entrance Test Cell, Maharashtra State** website online admission system within reporting hours of the particular Round. This is a proof of confirmation of admission. Failure to do so will result in seat treated as vacant by **State Common Entrance Test Cell, Maharashtra State** & will be passed on to candidates of next round.

- Mention the Admission test being followed, name and address of the Test Agency/State Admission Authorities and its URL (Website)

CET conducted by State Common Entrance Test Cell, Maharashtra State

Address : CET CELL, Maharashtra, 8th Floor, New Exclsior Building, A.K. Nayak Marg, Fort, Mumbai : 400 001

url : <http://cetcell.mahacet.org/>

- Number of seats allotted to different Test qualified candidate separately(AIEEE/CET (State conducted test/University test/CMAT/GPAT)/Association conducted test)

Sr. No.	Course	No. of admissions for Academic year 2023-24
1.	M.B.A.	CET : 158
2.	M.C.A.	CET : 92

- Calendar for Admission against Management / Vacant seats :-
Management Quota seats were surrendered to **State Common Entrance Test Cell, Maharashtra State CAP.**

Vacant seats

Sr. No.	Particulars	MBA (Dates)	MCA (Dates)
1.	Last date of request for applications	Application was made available on website.	Application was made available on website.
2.	Last date of submission of application	28/8/2023	22/8/2023
3.	Dates for announcing final result	29/8/2023	23/8/2023
4.	Release of admission list	29/8/2023	23/8/2023
5.	Last date for closing of admission	29/8/2023	23/8/2023
6.	Starting of the Academic session	17/8/2023	8/8/2023

12. Criteria and Weightages for Admission

- **Describe each criterion with its respective weightages i.e. Admission test, marks in qualifying examination etc.**

As per rules of **State Common Entrance Test Cell, Maharashtra State** from time to time. (<http://www.mahacet.org>)

- **Mention the minimum level of acceptance :**

For MBA : A bachelor's degree in any faculty of any statutory University with 50% or more marks (45% in case of backward class category & persons with disabilities) & Non zero positive score in the entrance test as per **State Common Entrance Test Cell, Maharashtra State** norms.

For MCA (Regular 2 years programme):

A bachelor's degree with 50% or more marks with mathematics of statistics as one of the subjects at 10+2 or graduation level examination and appeared for CET of Maharashtra Government or other approved test for vacant seats with non zero positive score.

13. List of Applicants

Management Quota seats were surrendered to **State Common Entrance Test Cell, CAP.**

14. Results of Admission under Management seats/Vacant seats.

Management Quota seats were surrendered to **State Common Entrance Test Cell, Maharashtra State CAP.**

15. Information of Infrastructure and other Resources available :-

Sr. No.	Type of room	No. of rooms	Area per room (Sq.m.)	Total area (Sq.m.)
1.	<u>Class rooms</u>	10	73.80	742.58
			75.42	
			75.63	
			75.63	
			73.80	
			75.42	
			75.63	
			75.63	
			75.63	
			66	
2..	<u>Tutorial rooms</u>	2	34.08	68.16
3.	<u>Computer Centres</u>	1	152.46	152.46
4.	<u>Laboratories</u>	2	66	268.26
		2	68.13	

- **Drawing hall** : The Institute has MBA & MCA courses & drawing hall is not required.
- **Central Examination facility, Number of rooms and capacity of each** : The Institute do not have central examination facility. The above mentioned class rooms & tutorial rooms are used for conduct of examination. The Capacity of each class room for examination purpose is 40 students & tutorial room is 20 students.
- **Barrier free built environment for disabled and elderly persons.**
The Institute ensures that the infrastructure facilities meet the requirements of the differently-abled students. The Institute has constructed ramp for differently-abled students. The Institute has made provision for Lift. The Institute has separate toilet for differently abled students. The Institute is having JAWS reading software for visually challenged. At the same time the Institute has access to the Library of Ahmednagar College, which has Centre for Differently-abled Students. The Centre has JAWS reading software for visually challenged and also has educational CDs, and Braille charts.
- **Occupancy certificate**
- **Fire and Safety Certificate** :-The Institute has & Fire and Safety Certificate.
- **Hostel facilities** : The Institute has separate hostel facility for girls & Boys.
- **Library**

Library resources				
Prog-ramme	No. of Titles	No. of Volumes	No. of Journals	E-resources
MCA	6545	15039	27	1. Developing Library Network (DELNET) 2. National Library and Information Services Infrastructure for Scholarly Content (N-LIST(INFLIBNET)) National Digital Library (NDLI) REGISTERED MEMBER
MBA	8625	23970		
	15170	39009		

E-books included

Library amenities (activities, facilities and services)

AutoLib NG Library management software @ licensed software
Automated circulation ungraded with Barcode technology; Online catalogue (OPAC)
Best User Award and Essay Competition
Book and Photo Exhibition

Book Talk Show : Author Speaks Library's flagship programme .
 CCTV Surveillance in Library premises
 CD library
 Coloured Spine labels for resources for easy access and time saving
 Continuing Education and Information Literacy programme
 Differently-abled Section equipped with headphones and speakers
 Digitization of Theses (Phd theses are maintained in digitized format.)
 E-Book library" Calibre"(E-resources and E-books (Digital Library Calibre))
 Electronic Visitor count detector
 Extended Library hours during examination
 Feedback of Users (Staff and Students)
 First aid Box
 Fire Extinguisher
 Generator back-up for two spacious reading hall
 ICT enabled services, viz
 Assistance in accessing e-resources and downloads
 Bibliography compilation
 e-Newspaper sharing on Institution's Telegram Channel
 Mobile charging points (FREE)
 Online Library orientation and E-resource presentation sessions.
 Online Essay & Elocution competition, Book quiz, Monologue competition etc.
 Institutional repositories uploaded on Institute's website
 Information Notification Services and Facilities
 Internet connectivity with static IP, LAN
 Lap Top Charging Point (Free)
 Maintenance of service area.
 Multimedia facility and resources (CD /DVDs)
 National Digital Library Club member
 Networking facilities.
 N-Computing for accessing Web Resources
 NPTEL -Content Management System and Video Streaming Software_ LAN
 Orientation and training programme
 Projects in PDF format
 Publications - News Articles in Local Dailies, Newsletter
 Reprography, Printing & Scanning facilities
 Special Purpose facilities available: JAWS software for differently-abled students.
 Suggestion box with timely response.
 Social Activities like Blood Donation, Tree Plantation, and Community Service programme, Christmas donation drive and visitation under the banner of 'Unnat Bharat Abhiyan' and 'Fit India Movement' etc
 Student's Library Committee
 Subject wise arrangement of projects
 Study material set for Students and Book Bank (FREE)
 Telegram Group: eNewspaper shares such as Free Press Journal (English) and Navshakti (Marathi).
 University question papers issues on CDs in PDF format
 User education and information literacy programmes.
 Usage Statistics Maintained
 Webinars on learning and research oriented topics on Zoom & Google Meet Platform.
 Well-lit, clean with adequate and appropriate seating arrangement
 Web OPAC

- **Laboratory and Workshop : Not applicable**
 - List of Major Equipment /Facilities in each Laboratory/Workshop
 - List of Experimental Setup in each Laboratory/workshop.

- **Computing facilities**

- Internet Bandwidth : 300 Mbps
- Number and configuration of systems : List attached
- Total number of system connected by LAN : 276 Nos
- Total number of system connected by WAN : nil.
- Major Software packages available :
 - a) Easy Lib software for Library
 - b) Amsoft software for Administration Department
 - c) Visual Studio
 - d) Rational Unified Process
 - e) Microsoft Office
- Special Purpose facilities available :
 - a) Orell Digital Language lab
 - b) JAWS software for differently-abled students.

Computer lab set up

No.	Location	Configuration	Nos.
1	Computer Centre	Core 2 Duo 2.93, 2GB RAM, 250 GB	11
		Core2 Duo 2.53GHz,1 GB,80GB	16
		Core2 Duo <u>E7500</u> 2.93GHz,2 GB,160 or 500 GB	17
		Core2 Duo 2.93GHz,2 GB,500GB	05
		Core 2 duo 2.20 1 GB, 80 GB	01
		Core2 Duo 2.53GHz,1GB,80GB	02
		Core I3 3.30GHz,4Gb,1TB,18.5"LCD Monitor(Dell)Core	04
		i5 8gb 1TB	01
2	Second Floor Lab 1	Core i5 4 th Gen 500gb 8GB	40
3	Second Floor Lab 2	Core i5 4 th Gen 500gb 8GB	07
		Core i5 6 th Gen 512 SSD 8GB	13
4	Second Floor Lab 3	Core i5 6 th Gen 512 SSD 8GB	37
		Core2 Duo 2.93GHz, 4 GB,500GB	23
5	Second Floor Language Lab 4	Core 2 Duo 2.93, 4 GB RAM, 512 SSD GB	16
		Core i5 4 th Gen 500gb 8GB	01
COMPUTER LABS TOTAL			194
6	MCA lecture Hall	Core i5 4 th Gen 500gb 8GB	02
		Core I3, 1TB,4GB,DVD R/W	01
		Core2Duo2.0GHz,1GB,80GB,DVD writer	01
7	MBA Lecture Hall	Core I3,1TB,4GB,DVD R/W	03
		Core2 Duo 2.93GHz,2GB,160/500GB PIV	01
		3.0GHz,512MB,80GB & CD writer	02
LECTURE HALL TOTAL			10
8	Conference Hall	Core I3 4 GB 1 TB	01
9	SEED C	Dell Vostro Core i3 500 Gb 4 GB	16
10	Server Room	IBM Server AS400	01
11	Server	Xeon E5502 1.87Ghz	02
		IBM Server	01
SERVER ,SEED C & CONFERENCE HALL TOTAL			21
12	IT Faculty	Core2 Duo2.0GHz,1GB,80GB,cd writer	01
		Core i5 8gb 1TB	06
		Core I3,1TB,4GB,DVD R/W Core2	02
		Duo2.53GHz,1GB,80GB	03
		PIV 3.06GHz,512MB,80GB,CD writer	01
13	MBA Faculty	Core I3 ,1TB,4GB,DVD R/W	06
		Core i5 8gb 1TB	03
		Core2 Duo 2.93GHz,2GB,500GB	03

14	Office	Core i5 8/4 GB 500 GB Core2 Duo 2.93GHz,2GB,500GB PIV 3.06GHz,512MB,80GB,CD writer	07 01 01
15	Library	Core i5 4 th Gen 500gb 8GB Core2 Duo2.0GHz,1GB,80GB,DVD writer Core I3 ,1TB,4GB,DVD R/W PIV 2.66GHz,512MB,80GB CoreI3 3.30GHz,4Gb,1TB,18.5"LCDMonitor(Dell) NComputing (06) With 18.5"LCDMonitor(Dell)	01 04 02 01 01
16	Dr Mehta (Director)	Core2Duo2.0 GHz,1GB,80GB	01
17	Syndicate Room	Core2 Duo 2.93GHz,2GB,160/500GB	01
18	SEED C Staff	Dell Vostro Core i3 500 Gb 4 GB	06
		TEACHING & NON TEACHING STAFF	TOTAL
			51
		Server,,P4,Dual core,Core2duo,core I3, Core I5 TOTAL	276
		Microsoft Base OS	
19	LCD Projectors	Epson Mitsubhishi Hitachi Optoma Optoma SA 510	05 04 05 01 05
		LCD Projectors TOTAL	20
20	Printers	HP 1005 MFP HP 1020 HP 1010 HP 1008 HP 1136 Cannon 2900 Cannon F-166500 Epson M200 Epson L-805 Brother DCP-L2541DW	02 07 02 03 01 04 01 04 01 01
		PRINTERS TOTAL	26
21	Scanners	Umax Cannon	01 02
		SCANNERS TOTAL	03
22	Bar Code Printer	Bar code Printer	02
		BAR CODE PRINTER TOTAL	02
23	DVD-CD RACK	DVD-CD RACK TOTAL	02

Innovation cell : Yes

Social Media Cell : Yes

List of facilities available :

Games and Sports Facilities

The Institute has separate Sports Complex for indoor games like Table-Tennis, Chess and Carom. The Institute has Play-Ground for Volleyball. Play grounds for outdoor games like cricket, football, hockey, basketball etc. & gymkhana of B.P.H.E. Society – a parent body are available for the Institute. These are located just across the road.

Extra Curricular activities :

For MBA students

IMSCD&R conducts various co-curricular, extra-curricular and extension activities for students to develop their overall personality. IMSCD&R provides number of capability enhancement and development schemes which are undertaken for benefits of students. Students' participation in various committees is encouraged in order to make them learn management through practice. IMSCD&R encourages and develops entrepreneurial skill amongst students.

Value Addition Programme is offered to students over and above the University prescribed syllabus, to increase their employability. Modules covered include English Speaking, Communication skill, Presentation Skill, Soft Skill, Aptitude Test, Group Discussion skill, Interview Etiquette etc.

Co-Curricular Activities: Institute organizes various co-curricular activities which support teaching learning process like Industrial visits, Educational tours, Management Games, Inter institute Competitions, Live Budget sessions, Quiz, Debate, Guest Lectures, Seminars, Workshop etc. Students get an opportunity to practice what is learned in classrooms and understand recent trends.

Student Development Initiative: Management Games

Goal: The objective of this event is to give an opportunity to the students to practice what is preached in the classrooms regarding management principles like planning, organizing, directing, leadership, motivation, controlling and so on. This event also helps students to learn how to work in teams to achieve the common goal. These games also provide a platform to showcase talent and skills and last but not the least to know each other and explore each individual.

Management Education is a professional education. The students are groomed so that they can take up career as manager in the corporate world or become an entrepreneur. Only conceptual knowledge is not sufficient for management professionals. Therefore, it is required that the students should have knowledge about both concepts and practice. By experiencing this need the Institute started this activity.

The Practice: This student development initiative namely 'Management Games' is conducted by Management Department of the Institute, for students of MBA Programme every year. The students of MBA are divided into 10 groups. Each group consists of combination of students of I and II year. The groups compete with each other in various management games. The games are related to functional areas within management namely marketing, finance and human resources. The group games are – Brand Wagon (Promotion Game), Ad-Mad Show (Advertising), Sponsorship, Mock Stock (Finance), Team Building (Human Resource management). In addition to that there is one individual game - Best Manager. The games are conceptualized, planned, organised and executed by a organising committee consisting of students under the guidance of faculty members. The organising committee decides theme of the event and accordingly develops name, punch line. Further, each and every group is given a suitable name according to a theme. Each group decides leader and work as a team under his/her leadership. The event is organised for two days. All students participate in this event. Generally alumni are involved as judges. The participants and winners are given prizes. Every year the Institute introduces innovation and improves it.

Evidence of Success: The success can be measured using change in the behaviour of the students. The participants learn management principles and acquire skills like communication, interpersonal, team spirit, leadership etc. The organising committee members learn to conceptualise, plan and organise events.

1. Title of the Practice: Aagneyum (Inter-College Programme)

2. Goal: The objective behind organising Aagneyum is to give an opportunity for undergraduate students all over Ahmednagar district to showcase their talents, do networking, have fun and win exciting prizes.

3. The Context: Aagneyum is an Inter-College hosted by the Institute and organised and executed entirely by the management students. This competition serves two objectives. On one hand, students of the institute get opportunity to identify, inculcate and develop managerial skills and abilities among themselves which shall help them in their professional careers. On other hand, this competition acts as a platform for budding undergraduate students to come forward and showcase their talents and capabilities. This stage enables all students enhance their inherent potentials and make them more competitive in today modern and dynamic world.

4. The Practice: Aagneyum competition has total eight events, i.e. Business Quiz, Mock Press, Face Painting, Collage Making, Extempore, Ad-Mad Show, Antakshari and Group Dance. Under-graduate students studying in various colleges from different streams (including Arts, Science, Commerce, Pharmacy and Engineering) situated and located across Ahmednagar districts come and participate in this competition. All these events are conducted in one day in which some events are executed simultaneously while, some events takes place separately.

5. Evidence of Success: Aagneyum competition had played significant role in improving different managerial and administrative skills required today in corporate life. As students organise and co-ordinate this entire occasion themselves, they have to make required preparations and arrangements in different teams. This enriches qualities like communication, leadership, team-players, co-ordination, discipline, planning and self-control within the students community.

6. Problems Encountered and Resources Required: Major limitation in carrying out this competition is the participation and involvement from under-graduate students particularly from the rural areas of Ahmednagar district. As the colleges and institutions are located at long distances, this puts restrictions on students in coming to Ahmednagar and participate in this event. Further, organising such event requires financial resources, man power as well as long time preparations. Lack of adequacy of such resources also puts certain restrictions in execution of such competitions. 7. Notes: Basic idea of targeting under-graduate students from Ahmednagar district is that occurrence of such competitions in Ahmednagar is very rare. As resources required as quite large, no institute or college takes initiative to organise similar competitions. Also if number of AQAR (2015-16), IMSCD&R, Ahmednagar, Maharashtra. (Track Id – 12908) Page 66 events is increased, this may help the institute to attract and increase participation of students throughout Ahmednagar district.

For I.T. students:-

- a) Guest lectures/workshops on various emerging topics
- b) Student's committees are made to organize competitions like singing, dance, drama
- c) Various day celebrations, research paper presentation
- d) Entrepreneurship development activities

- e) Counseling
- f) Paper Presentation,Mathematical Aptitude ,C Technical Aptitude Competition
- g) Fest-Der-Tech-2022 was organized by I.T. students

Soft skill development facilities

- a) Language lab
- b) Skill Enhancement Center
- c) Aptitude training, Group discussion, mock interview
- d) Essay competitions, Seminars, poster presentation.

• **Teaching Learning Process**

- Curricula and syllabus – attached
- Academic calendar of university – Attached
- Academic time table – Attached
- Teaching workload -

**MBA Faculty Workload 2023-24
SEM - I & III**

Name of the faculty	MBA SEM-I	MBA SEM-III	TOTAL
Dr. Vikram Barnabas	03	0	03
Dr. Pronoti Telore	12	02	14
Dr. Hatim kayumi	-	12	12
Dr. Rucha Tandulwadkar	12	10	22
Prof. D.A.Kulkarni	04	04	08
Prof.Manoj Kulkarni	12	06	18
Prof. Ashwini Thorat	12	04	16
Prof. Sayyed Mudassar	09	14	23
Dr. Harshvardhan Bhavsar	12	06	18
Dr. Rahul khandelwal	-	12	12
Prof. Vijay Shinde	09	02	11
Prof. Suresh Khanna	03	02	05
Prof.Pratap Gaikwad	03		03
Prof.Sakshi Madhyan	08	02	10

**MBA Faculty Workload 2023-24
SEM - II & IV**

Name of the faculty	MBA SEM-II	MBA SEM-IV	TOTAL
Dr. Vikram Barnabas	02	-	02

Dr. Pronoti Telore	08	04	12
Dr. Hatim kayumi	04	08	12
Dr. Rucha Tandulwadkar	06	14	20
Prof. D.A.Kulkarni	04	06	10
Prof.Manoj Kulkarni	04	04	08
Prof. Ashwini Thorat	14	02	16
Prof. Sayyed Mudassar	08	04	12
Dr. Harshvardhan Bhavsar	06	06	12
Dr. Rahul khandelwal	04	08	12
Prof. Vijay Shinde	10	04	14
Prof. Suresh Khanna	06	02	08
Prof.Sakshi Madhyan	06	-	06
Prof. Pratap Gaikwad		02	02

Workload First Term 2023-2024

I.T. Department

Sr.	Course	No of Students	Uni. Theory	Uni Pract	Open sub	Elect sub	SS	Add.	Total
1	MCA I	95	50	15	8	6	2	6	87
2	MCA II	95	50	15	8	6	2	6	87
			100	30	16	12	4	12	174

Sr.	Name	MCA I	MCAII		Total
1	Dr.U.H.Nagarkar	10	10		20
2	Dr.M.P.Potadar	4	11		15
3	Dr.Sanjay Bhakkad	15	11		26
4	Dr.Mrs Anjali Vaidya	16	5		21
5	Prof.Ms.Supriya Sapa	15	3		18
6	Dr.Ms.Madhuri Godbole	6	6		12
7	Prof.Ms.Gauri Patil	5	16		21
8	Prof.Ms.Utkarsha Dethe	11	11		22
9	Dr.Sayyed Muddasar	10	9		19
		92	82		174

Workload Second Term 2023-2024

I.T. Department

Sr.	Course	No of Students	Uni. Theory	Uni Pract	Open sub	Elect sub	SS/Project	HR/CS/SD	Total
1	MCA I	95	50	18	10	8	2	4	92
2	MCA II	95	20	0	0	5	40	4	69
3	MBA/MCA CET Prep					10			10
			70	18	10	23	42	8	171

Sr.	Name	MCA I	MCAII	CET		Total
1	Dr.U.H.Nagarkar	10	10			20
2	Dr.M.P.Potadar	12	9			21
3	Dr.Sanjay Bhakkad	16	5			21
4	Dr.Mrs Anjali Vaidya	16	5			21
5	Prof.Ms.Supriya Sapa	5	10			15
6	Dr.Ms.Madhuri Godbole	10		10		20
7	Prof.Ms.Gauri Patil	8	10			18
8	Prof.Ms.Utkarsha Dethe	11	5			16
9	Dr.Sayyed Muddasar	4	15			19
		92	69	10		171

- **Internal continuous evaluation system in place**

- **For Management Department :-**

- The institute follows Internal Continuous Evaluation System given by the S. P. Pune University. This internal assessment or comprehensive assessment is followed in semester system and is spread through the duration of course and is done by the teacher teaching the course in the institute.
- The continuous assessment provides a feedback on teaching learning process. The feedback after being analyzed is passed on to the concerned student for implementation and subsequent improvement. As a part of concurrent evaluation, the learners is evaluated on a continuous basis to ensure that student learning takes place in a graded manner.
- Concurrent evaluation components are designed in such a way that the faculty can monitors and intervene the student learning & development wherever required. The faculty shares the outcome of each concurrent evaluation component with the students, soon after the evaluation, and guide the students for betterment.
- Individual faculty member have the flexibility to design the concurrent evaluation components in a manner so as to give a balanced assessment of student capabilities across Knowledge, Skills & Attitude (KSA) dimensions based on variety of assessment tools. The implemented components of Concurrent Evaluation (CE) are: Case Study / Caselet / Situation Analysis – (Group Activity or Individual Activity), Class Test, Open Book Test, Field Visit / Study tour and report of the same, Small Group Project & Internal Viva-Voce, Written Home Assignment, Industry Analysis – (Group Activity or Individual Activity), Quiz, Student Driven Activities, News paper reading.
- The faculty announces the units based on which each concurrent evaluation shall be conducted. The total outcome is of 30/50 marks for full credit and half credit courses respectively. Marks for the concurrent evaluation are communicated by the Institute to the University as per the schedule declared by the University. At the end of Concurrent Evaluation (out of 30/50 marks) the student does NOT have a facility of Grade Improvement, if he/she has secured any grade other than F.
- **For I.T. Department :** * through asking questions in lecture and revising topic

- through solving assignments in lab and help in solving
 - through test/tutorials and discussion with individual
 - through term end examination and remedial action
 - through viva-voce and comments
 - through industry experts for placement
- **Students assessment of faculty**

For Management Department

The college collects faculty feedback from the students of Ist and IInd Year in each semester.

Students assess the faculty on basis of following ten points-

- i. Knowledge base of teacher
- ii. Communication skills
- iii. Sincerity/ commitment of teacher
- iv. Interest generated by the teacher
- v. Ability to integrate course material with environment/ other issues, to provide a border perspectives
- vi. Ability to integrate content with other courses
- vii. Accessibility of the teacher in & out of the class
- viii. Ability to design quizzes/ tests/ assignments/ examinations & projects to evaluate students understanding of the course
- ix. Provision of sufficient time for feedback
- x. Overall rating

The students are asked to rate each of the faculty to the best of their judgment. Students are also free to write an open ended feedback related to a specific faculty or in general. Students name is not asked for in this feedback form to maintain secrecy and generate true feedback from the students.

The filled up feedback form are analyzed and overall rating of the faculty is calculated in percentage. Head of the department, then calls individual faculty separately and gives feedback to them. Points like area of improvement and any specific feedback from the student are discussed at length with the faculty.

For I.T. Department:-

- a. Through feedback on lecture preparation, delivery, ability to solve queries
- b. Open ended questionnaire
- c. Feedback analysis and action taken by director
- d. Topic wise syllabus completion feedback mentioning understanding level
- e. Remedial action and documentation

- **For each Post Graduate courses give the following:-**
- **Title of the Course**
 - xi. **Master of Business Administration (M.B.A.) Regular 2 years**
 - xii. **Master of Computer Application (M.C.A.) Regular 2 years**
- **Syllabus of both the courses attached herewith.**

Laboratory facilities exclusive to post graduate course

Management Department provides inputs on MS Office to MBA students to improve their IT skills.

Following subjects are taught to the students in the computer lab.

- 1) MS Excel & Advance Excel Lab
- 2) Computer Aided Personal Productivity
- 3) Financial Modeling Using Excel

IT Department more over in addition to their prescribed tools and technology, students learn following advance technologies in the lab.

Assembly of computers/laptops: This includes configuration of hardware parts, connections, installations of operating system, networking software, installation of server-client architecture

1. Use of Rational Unified Process (RUP): It is a product of IBM. Where in student do analysis, design of their projects. They design their input forms, reports
2. Use of latest operating system : Institute have alliance with Microsoft. Under this institute get all free downloads of Microsoft products. Like server operating systems, client operating systems, office automation software, compilers and security systems
3. Open source software: Students downloads various open source packages and complete their projects using these packages. These includes operating system like Linux, Ubuntu, programming languages like Java, PHP, Python, R programming language.

- Academic calendar is attached herewith.

16. Enrollment of students in last three years

Sr. No.	Course	Enrollment 2021-22	Enrollment 2022-23	Enrollment 2023-24
1.	M.B.A. I	126	125	158
2.	M.B.A. II	124	117	121
3.	M.C.A. I (Regular)	95	95	91
4.	M.C.A. II (Regular)	63	90	84

17. List of Research Projects/Consultancy work

Name of Principal Investigator	Duration of Project	Name of the Research Project	Amount/ Fund Received	Name of Funding Agency	Year of Sanction	Department of Recipient
Prof. Rucha Tandulwadkar	2 Years	A study of performance of Self Help Groups (SHG) in Ahmednagar	Rs. 55,000	BCUD, SPPU	2011-12	Management
Dr. Hatim Kayumi	2 Years	A study of Social & Economical impact of Holy Places in Ahmednagar District	Rs. 85,000	BCUD, SPPU	2011-12	Management

Prof. Harishankar Rai	2 Years	A study of awareness, acceptance & satisfaction level of open source technologies among IT students of Ahmednagar District	Rs. 1,00,000	BCUD, SPPU	2011-12	IT
Prof. Deepali Mulay	2 Years	Health related problem of IT students and professional in Pune	Rs. 55,000	BCUD, SPPU	2011-12	IT
Prof. Manoj Kulkarni	2 Years	A Critical Study of Consumer Protection Measures with special reference to Ahmednagar District	Rs. 1,25,000	BCUD, SPPU	2012-13	Management
Prof. Sangita Phunde	2 Years	A Comparative Study of awareness and practical implementation of Green Computing in IT and Non-IT people with special reference to Ahmednagar City	Rs. 1,20,000	BCUD, SPPU	2012-13	IT
Prof. Sonal Ahuja	2 Years	A critical analysis of computer ethics awareness amongst students of degree/colleges/institutes (graduate and PG) with reference to Ahmednagar district	Rs. 75,000	BCUD, SPPU	2012-13	IT
Prof. Utkarsha Dethe	2 Years	A study of awareness, usages and impact of social networking websites on management students in Ahmednagar district.	Rs. 75,000	BCUD, SPPU	2012-13	IT
Dr. M. B. Mehta	2 Years	A study of critical evaluation of capital market reforms in India with reference to individual investors	Rs. 80,000	BCUD, SPPU	2013-14	Management
Prof. Madhuri Godbole	2 Years	A critical study of hospital waste management with special reference to Ahmednagar city	Rs. 1,00,000	BCUD, SPPU	2013-14	IT

Prof. Supriya Sapa	2 Years	A study to increase customer retention rate in insurance industry using data mining techniques	Rs. 80,000	BCUD, SPPU	2014-15	IT
Prof. Vijay Shinde	2 Years	A study of problems of industries due to absenteeism in Ahmednagar District	Rs. 70,000	BCUD, SPPU	2014-15	Management
Prof. Ashwini Thorat	2 Years	A Study of Investments in Mutual Fund Units in Indian Financial Market with special reference to Individual Investors	Rs. 1,50,000	BCUD, SPPU	2016-17	Management
Prof. Gauri Patil	2 Years	A Study of Food Waste Management in the Kitchens of Houses, Restaurants, Hotels and Canteens in order to provide benefits to the environment and people in the society w.r.t Ahmednagar City	Rs. 1,20,000	BCUD, SPPU	2016-17	IT
Dr. Meera Kulkarni	1 Year	A Study on Availability and Acceptance of Healthcare facilities among the Rural Community through Charitable Hospitals in Ahmednagar District	Rs. 2,00,000	ICSSR	2016-17	Management
Dr. Meera Kulkarni & Dr. R.K. Khandelwal	1 Year	Assessment of Healthcare services for Chronic Diseases Among the Rural Community through Government Hospitals and Public Health Centers in Ahmednagar District	Rs. 3,00,000	ICSSR	2019-20	Management
Dr. Hatim Kayumi & Dr. H.N. Bhavsar	1 year	An Analytical Study on Increasing stress among Academicians of Private Unaided Institutions offering Degree Programmes recognized by U.G.C. in Maharashtra State	Rs. 3,00,000	ICSSR	2019-20	Management

- **Publications (if any) out of research in last three years out of masters project.**
 - Prof. Supriya Sapa report titled "A study to increase customer retention rate in insurance industry using data mining techniques"
 - Dr. Meera Kulkarni report titled "A Study on Availability and Acceptance of Healthcare facilities among the Rural Community through Charitable Hospitals in Ahmednagar District".
 - Prof. Ashwini Thorat report titled "A Study of Investments in Mutual Fund Units in Indian Financial Market with special reference to Individual Investors".
 - Prof. Gauri Patil report titled "A Study of Food Waste Management in the Kitchens of Houses, Restaurants, Hotels and Canteens in order to provide benefits to the environment and people in the society w.r.t Ahmednagar City"
- **Industry linkages**
 - Ahmednagar area is surrounded by MIDC area and Supa MIDC. As a part of the curriculum there is a linkage between the industry and the institute on various levels.
 - 1. There is industry interface committee which is formed by the owners and CEO of the companies in and around Ahmednagar and the members of the institute to help the institute with various activities like placements, industrial visit, discussion between institute and industry on ongoing issues and technology.
 - 2. Some of the companies like Lnt, Compton, Klassic Wheels, paras pipes, axis bank have extended the helping hand for internships, industrial visit, full time jobs to the students and training to students.
 - 3. Some agencies like adecco India and manpower have helped us in pool campus recruitment.
 - 4. We are in process of starting incubation centre for MBA and MCA students by linking with TCS for earn and learn scheme.
- **MOU with Industries**



Adecco

Date:1.03.2016

To,

The Director ,

IMSCD&R ,Station Road

Ahmednagar

Dear Sir,

We would like to introduce ourselves as a HR outsourcing company in India. We have our offices PAN India and abroad. As a matter of concern ,your college is one of the finest management college in Ahmednagar. As a part of the talent exchange programme , we will like to partner with you for talent exchange programme for MBA and MCA students . Adecco will conduct campus placement activities for next five years. Hope we have a fruitful partnership.

Thanking You

Authorised Signatory

Adecco Group India

2nd Floor, K D Plaza,

Plot No. 289/6-7, J N Road,

Near 7 Loves Chowk, Swargate

Pune-411042 Office +91-20-49138114

www.Adecco.com



Date:1.02.2016

To,
The Director ,
IMSCD&R ,Station Road
Ahmednagar

Dear Sir,

We would like to be a part of your organization for Five years consecutively with for MBA students for Internship and placement of MBA Marketing and Finance students.

Hope we get benefit from your institute for great talents which will drive the growth of our organization.

A handwritten signature in blue ink, appearing to be 'S. S. S.', written over a horizontal line.

Authorised Signatory.

Date : 1st October 2012

To,
The Director,
IMSCD&R,
Ahmednagar.

Respected Sir,

As a part of Industry-Institute activity, we would like to
associate with you for Industrial visit for MBA students from
01/08/2012 to 31/07/2018.

This will not only provide exposure to the students but also will
be beneficial for us to incubate talents for our industry
progress.

Looking forward for a fruitful association.

Thanking you,

Yours faithfully,

For Paras Miracle Poly Products Pvt. Ltd.



Pemraj M Bothara
Director





Date:29.1.2016

To,
The Director ,
IMSCD&R ,Station Road
Ahmednagar

Dear Sir,

We would like to introduce ourselves as a IT outsourcing company in India .We would like to start a programme of recruitment and hiring for MBA Finance students and MBA HR students for three consecutive years which will be a subject to extension .

Thanking You

Authorised Signatory

Regards,

Kevin Abraham

Syntel | Global Recruitment Cell- KPO

Office 020-66347000 Extn-5439 | Mobile 9665206506 | Internal dial 0203-5439

[E-mail-kevin_abraham@syntelinc.com](mailto:kevin_abraham@syntelinc.com)

We create new opportunities for our clients by harnessing our Passion, Talent & Innovation.



Date: 16 June 2021

Letter of Corporate-Campus linkage via student exchange program

To ,

The Director ,

IMSCDR,Ahmednagar

Dear Sir,

It takes us immense pleasure for our organisation to join hands with your esteemed institute for student exchange program through full time jobs and internships for the students pursuing their master's in Business Administration and those who have completed the course successfully . The duration of the said linkage will be not more than five years from the date of communication and the extension of which will be sole decision of the management .

We hope to get benefit from your institute for great talents which will drive the growth of our organisation.

Authorised Signatory

CALYXPOD

Memorandum of Understanding

#Digital-India | #Skill-India | #MakeinIndia

CALYXPOD Talent Solutions Pvt.
Ltd. 861, Phase 5, Udyog Vihar,
Gurugram, Haryana,
INDIA - 122016

Dated: 10th May 2022

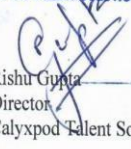
Ahemadnagar College's Institute of Management & career Development

Thank you for your interest in using CALYXPOD, a product designed & provided by CALYXPOD Talent Solutions (Pvt.) Ltd.

Attached is the Memorandum of Understanding (MoU) for your kind reference. We are available to answer any requests you may have either on the various features of CALYXPOD or related to the MoU.

We at CALYXPOD are committed towards providing a forward looking and a best in class solution to enable continuous growth of your esteemed institution. We look forward towards a perennial successful relationship with your esteemed institute.

Sincerely,



Yours sincerely,
For CALYXPOD TALENT SOLUTIONS PVT. LTD.
Rishu Gupta
Director
Calyxpod Talent Solutions Pvt Ltd

Mr. Rishu Gupta

Director

M: +91-9811283792

MEMORANDUM OF UNDERSTANDING

THIS **MEMORANDUM OF UNDERSTANDING** (this “MoU”), is made on the 29th day of April, 2022 between **CALYXPOD Talent Solutions Pvt. Ltd**, having its office at #861, Phase 5, Udyog Vihar, Gurugram, Haryana - 122016, INDIA (hereinafter referred to as “**CALYXPOD**”) and **Ahemadnagar College’s Institute of Management & career Development** having its location IMS Campus Station Road Near Chandni Chowk, Ahemadnagar, Maharashtra 414001

RECITALS

CALYXPOD and **Institution** are hereinafter collectively referred to as the “Parties” and individually referred to as the “Party”. Each Party in this agreement has the legal authority and capacity to enter into this agreement.

WHEREAS **CALYXPOD** is providing its product **CALYXPOD** for use by the **Institution** for their convenience and as a tool to help them perform their job in a more efficient manner.

WHEREAS the **Institution** desires to engage with **CALYXPOD** to use its product **CALYXPOD**.

NOW, THEREFORE, for and in consideration of the mutual covenants and obligations by the parties hereto, the receipt and sufficiency of which both parties hereby acknowledge, it is agreed as follows:

AGREEMENT

1. SCOPE of CALYXPOD

CALYXPOD will provide its product **CALYXPOD** over the internet. **CALYXPOD** will be offering the following features for use by the Institution for their convenience and as a tool to help them perform their job more effectively:

- 1.1 **Institution** will be provided its own **Community** on **CALYXPOD** with a URL like <https://Community.Calyxpod.Com>.
- 1.2 **Institution** will be able to update its contact details & logo.
- 1.3 **Institution** will be able to define and manage any number of courses or degrees that it offers to the students.
- 1.4 **Institution** will be able to add any new team member to its **Community** on **CALYXPOD** or suspend any team member from its **Community** on **CALYXPOD**. **Institution** will also be able to manage the permissions and roles of each individual team member on its own.
- 1.5 **Institution** will be able to define and manage up to twenty (20) departments on **CALYXPOD** for managing their placement activities across different courses offered by it. **Institution** will be able to associate any number of courses or degrees with each of the departments.
- 1.6 **Institution** will be able to add and manage up to twenty-five (25) active members in each department defined by it.
- 1.7 Each Department team member as per the role & permission assigned to it, as defined by **CALYXPOD**, will be able to add and manage students belonging to various courses linked to the Department.

- 1.8** Department team member as per the role & permission assigned to it, as defined by CALYXPOD, will be able to invite Students to **CALYXPOD**.
- 1.9** Institution, as defined by CALYXPOD, will be able to decide if the students can update their academic details by themselves or only the Department team members must be allowed to update the academic details of various students.
- 1.10** Department Team Members as per the role & permission assigned to them, as defined by CALYXPOD, will be able to download an Excel of the various students being taken care of by it.
- 1.11** Department Team Members as per the role & permission assigned to them, as defined by CALYXPOD, will be able to view and download various resumes submitted by the student.
- 1.12** Department Team Members as per the role & permission assigned to them, as defined by CALYXPOD, will be able to define and manage various placement events being organized by them for the students.
- 1.13** Department Team Members as per the role & permission assigned to them, as defined by CALYXPOD, will be able to mark which students are eligible for a placement event.
- 1.14** Department Team Members as per the role & permission assigned to them, as defined by CALYXPOD, will be able to define the registration dates for the various placement events being organized by them.
- 1.15** Department Team Members as per the role & permission assigned to them, as defined by CALYXPOD, will be able to view / download the following lists of students:
1. Students who are eligible for a placement event.
 2. Students who have registered for the placement event.
 3. Students whose applications have been approved for being sent to the Company.
 4. Students whose applications have been shortlisted by the Company for appearing in the placement event.
 5. Students who have been selected for offers by the company in the placement event.
- 1.16** Department Team Members as per the role & permission assigned to them, as defined by CALYXPOD, will be able to view the list of all the Placement Events being organized for a batch.
- 1.17** Department Team Members as per the role & permission assigned to them, as defined by CALYXPOD, will be able to view the list and the details of all the offers made to the students of a batch.
- 1.18** Department Team Members and the Students will be able to update their individual passwords.
- 1.19** Individual students will be able to edit / update the following details in their profile and generate their Resumes.
1. Personal Details (excluding the Name, Course, Roll Number)
 2. Contact Details (excluding the Primary Email Address)
 3. Academic Details (College Academics if Permitted by the Department settings as decided by the Department Head)
 4. Project Details
 5. Professional Experience Details
 6. Seminar / Training Details
 7. Research / White Paper Details
 8. Achievements, Extra Curricular Activities, Personal Interests / Hobbies.
 9. References

- 1.20** Department Heads can decide if they would like to make it mandatory for students to seek approval on their resume content before they can submit the resume at the time of registering for a Placement event or if the students can directly submit the newly generated resumes without seeking approval from the Department.
- 1.21** Students will be able to view the various placement event opportunities for which they are eligible.
- 1.22** Students will be able to register for the Opportunities they are eligible for. Student can do so only within the period the Department has opened the Registration. Department will be allowed to change the dates of Registration as per their requirements.
- 1.23** Students must be able to see the details of the Job / Internship offer received by them.
- 1.24** Notifications will be generated on CALYXPOD to keep students informed of the various placement events schedule being organized by the Department. These Notifications will be based on the details provided by the Department Team Members.

2. SUBSCRIPTION PACKAGES

CALYXPOD will provide **CALYXPOD** for use by the **Institution**. All students graduating in one calendar year are termed together as a single Batch. These students may belong to any course and the graduating month (in one calendar year) of each course may be different from the other. **The Core package of platform (Forums, Placements & Messages) shall be provided for free for three academic year (2022- 23, 2023-24 batch) only.**

- Note: The Core Placement Platform Package can be used at No Cost till 30th June 2023 by the institute and the free usage shall be extended for one more academic year based on the complete usage of the core platform features in the initial first year from the date of signing of MoU.

CALYXPOD will also permit the **Institution** to be able to add & invite its per-final year students and manage their internship opportunities without any cost to the **Institution**.

CALYXPOD commits to let the **Institution** use **CALYXPOD** as per the package chosen by the **Institution** and an agreement shall be signed between both the parties on mutual agreement.

CALYXPOD will provide a capability to the **Institution** to send SMS Notifications to Students via **CALYXPOD**. However, the same will be chargeable based on the number of SMS Notifications sent by the **Institution**. The cost for SMS Notifications can be shared if required.

3. DATA SECURITY

As per this agreement all the details collected from the students and all data stored and retained in **CALYXPOD** shall not be misused, distributed, and sold by **CALYXPOD** to any third party for commercial purposes. That **CALYXPOD** undertakes and ensures that it shall take all optimum steps and shall guarantee to its best capacity and capabilities to provide security and protect the information stored on **CALYXPOD** in accordance to all prevalent and established internet protocols.

Below are the few steps we take to ensure the Data Security:

1. **HTTPS Connection:** The URL is Secure.
2. **Team Management / Access Control System:** No user can misuse the system.
3. **Complete Admin Rights:** No Other Party Involvement
4. **History Trail:** All activity of various Actions and Downloads are captured.
5. Deployed on one of the **best Secure Cloud Environments** in the World.
6. **Data shall not be distributed or sold by CALYXPOD to any third party for commercial reasons.**

4. TERM, TERMINATION and REVIEW

This Agreement is valid from the Effective Date (date of signing of the agreement) outlined herein and is valid for two year from the date of signing of the agreement.

This Agreement will be reviewed once the deadline has expired and may be continued by mutual consent of both parties.

The Institution may choose to end this agreement at their will at any date before the expiry of the agreement period. CALYXPOD on receiving a notification from the Institution for ending the contract will disable the Institution's Community on CALYXPOD.

5. DISPUTE RESOLUTION: ARBITRATION CLAUSE

Every dispute, difference, or question which may at any time arise between the parties, touching or arising out of or in respect of this agreement or the subject matter thereof shall be referred to the sole arbitrator appointed by both the parties and in the event of any failure to commence or to continue arbitration by the arbitrator for any reasons whatsoever, the new arbitrator shall be appointed.

The arbitration shall be governed by the applicable Indian Laws. The seat of arbitration shall be in Meerut, India.

6. MISCELLANEOUS:

- a) The Parties agree to attempt in good faith to resolve any dispute or disagreement of any kind whatsoever between or among them in connection with or arising out of this agreement, including any question regarding its existence, validity or termination ("Dispute") expediently and amicably to achieve timely and full performance of the term of this agreement.

- b) All claims regarding this Agreement are governed by and construed in accordance with the laws of Delhi state and Central government of India applicable to contracts wholly made and performed in such jurisdiction, except for any choice or conflict of law principles and must be litigated in Delhi state jurisdiction only.
- c) This Agreement binds and inures to the benefit of the parties' successors and assignees. This Agreement is not assignable, delegable, sub-licensable, or otherwise transferable by the **Institution** in whole or in part without the prior consent of **CALYXPOD**. Any transfer, assignment, delegation or sublicense by **Institution** done otherwise without consent is invalid.

IN WITNESS WHEREOF the Parties hereto have entered into this Agreement the day and year herein abovescribed.

Signed and Delivered by The Authorized Representative of Parties to this Agreement:

For and on behalf of

**CALYXPOD Talent Solutions Pvt. Ltd.
Institute of Management &**

for and on behalf of

**Ahemadnagar College's
career Development**

Gurgaon

Yours sincerely,
For CALYXPOD TALENT SOLUTIONS PVT. LTD.

Rishu Gupta
Director
Calyxpod Talent Solutions Pvt Ltd

.....

Mr. Rishu Gupta
(Authorized Signatory)

.....

Dr. M. B. Mehta
(Director)

(The validity of the Memorandum of Understanding and the feature details are valid until further revisions)

18. **EOA and subsequent EOA till the current academic year.** Attached.

19. **Accounted audited statement for the last three years.** Attached

20. Best Practices

1. Title of the Practice: Student Development Initiative: Management Games

2. Goal: The objective of this event is to give an opportunity to the students to practice what is preached in the classrooms regarding management principles like planning, organizing, directing, leadership, motivation, controlling and so on. This event also helps students to learn how to work in teams to achieve the common goal. These games also provide a platform to showcase talent and skills and last but not the least to know each other and explore each individual.

3. The Context: Management Education is a professional education. The students are groomed so that they can take up career as manager in the corporate world or become an entrepreneur. Only conceptual knowledge is not sufficient for management professionals. Therefore, it is required that the students should have knowledge about both concepts and practice. By experiencing this need the Institute started this activity.

4. The Practice: This student development initiative namely 'Management Games' is conducted by Management Department of the Institute, for students of MBA Programme every year. The students of MBA are divided into 10 groups. Each group consist of combination of students of I and II year. The groups compete with each other in various management games. The games are related to functional areas within management namely marketing, finance and human resources. The group games are – Brand Wagon (Promotion Game), Ad-Mad Show (Advertising), Sponsorship, Mock Stock (Finance), Team Building (Human Resource management). In addition to that there is one individual game - Best Manager. The games are conceptualised, planned, organised and executed by a organising committee consisting of students under the guidance of faculty members. The organising committee decides theme of the event and accordingly develops name, punch line. Further, each and every group is given a suitable name according to a theme. Each group decides leader and work as a team under his/her leadership. The event is organised for two days. All students participate in this event. Generally alumni are involved as judges. The participants and winners are given prizes. Every year the Institute introduces innovation and improves it.

5. Evidence of Success: The success can be measured using change in the behaviour of the students. The participants learn management principles and acquire skills like communication, interpersonal, team spirit, leadership etc. The organising committee members learn to conceptualise, plan and organise events.

6. Problems Encountered and Resources Required: Depending upon the strength of the students human and financial resources are required. An organising team of students guided by the faculty members organise the event.

7. Notes: Same practice can be implemented by other colleges/institutions depending upon the programmes offered by them. The institution can change the games according to the programmes.

8. Contact Details:

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Best Practices

1. Title of the Practice: Publication of Research Journal – ‘Indian Journal of Current Trends in Management Sciences’.

2. Goal: The objective of the research publication is to promote research culture amongst faculty members.

3. The Context: Research is an objective and scientific search for knowledge. It is voyage of discovery. The Institute strongly believes in the power of research and considers it as complementary to teaching-learning process. Therefore, the Institute encourages faculty members to do research continuously. In order to give platform to the faculty members to publish their research work, the Institute decided to publish research journal.

4. The Practice: The Institute publishes ‘Research Journal’ namely ‘Indian Journal of Current Trends in Management Sciences’ every year. It contains research articles on variety of areas in disciplines like management, commerce, economics and information technology. The research contributions are from faculty members, researchers and industry experts across the nation. The journal is blind fold, peer reviewed and registered (ISSN-0976-1845). The Institute has set up an editorial board for the publication. The Institute has also set up a team to experts to select the research articles. The Institute also gives Honorarium to the faculty members whose papers have been selected in the Journal.

5. Evidence of Success: The success can be measured using research articles written by the faculty members. The Institute has observed that there has been increase in the quantity and quality of the research articles contributed by the faculty members.

6. Problems Encountered and Resources Required: A team of expert is required to assess the articles and select the best ones. An editorial board is required to do the editing. Financial resources are required for honorarium to experts, authors and publication.

7. Notes: Same practice can be implemented by other colleges/institutions. The research articles can be related to the disciplines offered by the institution.

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Best Practices

1. Title of the Practice: Student Development Initiative: Fest-der Tech

2. Goal: The objective of this event is to give an opportunity to the students to practice what is preached in the classrooms regarding information technology. This event also helps students to learn how to work in teams to achieve the common goal. These games also provide a platform to showcase talent and skills and last but not the least to know each other and explore each individual.

3. The Context: Management Education is a professional education. The students are groomed so that they can take up career as manager in the corporate world or become an entrepreneur. Only conceptual knowledge is not sufficient for management professionals. Therefore, it is required that the students should have knowledge about both concepts and practice. By experiencing this need the Institute started this activity.

4. The Practice: This student development initiative namely 'Fest-der Tech' is conducted by Information Technology Department of the Institute every year. It is conducted on the occasion of IT day (20th August). It consist of various competitions amongst the students studying at both levels i.e. undergraduate and post graduate in the Ahmednagar District. The B.A, B.Com, B. Sc, B.C.A, B.C.S, M.Sc, M.C.M and M.C.A. students of various educational institutions participate

in the event. The competitions for undergraduate level includes - Paper Presentation, Quiz Competition, Online C Programming, Aptitude test, Poster Competition. The competitions for postgraduate level include - Paper Presentation, Blind programming using 'C', Website Development, Aptitude test. The participants and winners are given prizes. Every year the Institute introduces innovation and improves it. The event is conceptualised, planned, organised and executed by a organising committee consisting of students under the guidance of faculty members.

5. Evidence of Success: The success can be measured using change in the behaviour of the students. The organising committee members learn to conceptualise, plan and organise events. The students learn soft skills necessary to get success in the corporate world like - communication, interpersonal, team spirit, leadership etc.

6. Problems Encountered and Resources Required: Depending upon the strength of the students human and financial resources are required. An organising team of students guided by the faculty members organise the event.

7. Notes: Same practice can be implemented by other colleges/institutions depending upon the programmes offered by them. The institution can change the competitions according to the programmes.

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Best Practices

1. Title of the Practice: Students' Research Publication – 'Prayas'.

2. Goal: The objective of research publication is to promote research culture amongst students.

3. The Context: Research is an objective and scientific search for knowledge. It is voyage of discovery. The Institute strongly believes in the power of research and considers it as complementary to teaching-learning process. Therefore, the Institute encourages students to do research continuously. In order to give platform to the students to publish their research work, the Institute decided to publish research articles.

4. The Practice: The Institute publishes ‘Students’ Research Publication’ namely ‘Prayas’ every year. It contains research articles on variety of areas in disciplines like management, commerce, economics and information technology. The research contributions are from students and alumni of the Institute. The peer reviewed and registered (ISSN – 2249 – 6971). The Institute has set up an editorial board for the publication. The Institute also gives Honorarium to the students whose papers have been selected. Aptly named, ‘Prayas’ is a pioneering publication which is an attempt to develop ‘Research Minds’.

5. Evidence of Success: The success can be measured using research articles written by the students. The Institute has observed that there has been increase in the quantity and quality of research articles contributed by the students.

6. Problems Encountered and Resources Required: An editorial board is required to do the editing. Financial resources are required for honorarium to authors and publication.

7. Notes: Same practice can be implemented by other colleges/institutions. The research articles can be related to the disciplines offered by the institution.

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Best Practices

1. Title of the Practice: Parent Teacher Meet

2. Goal: The objective of organizing and arranging Parent Teacher Meet is to understand the expectations and invite various suggestions from Parents of students studying under courses offered by Institute.

3. The Context: IMS considers Parents as one of the most significant pillars in overall grooming and development of the student candidate. Parents are undoubtedly an important stakeholder that plays a crucial role in the growth of a student. The involvement of Parents in various activities and their close association with the Institute shall help to up-bring the students and make them responsible citizens of the city and the country.

4. The Practice: In the beginning of each academic year, the Parents of students of MBA and MCA programmes are invited by the respective departments for attending Parent Teacher Meet. Invitation Letters are sent to such Parents well in advance to make it convenient to attend this meet. During the meet, Parents are informed in detail regarding different aspects of the Institute as well as the programmes offered. All facets related to conduct and execution of the courses is communicated to them. This includes the faculty members, time-table, lectures, academic activities, curricular activities, co-curricular activities and extra-curricular activities organised by Institute. Also the Parents are divided into different groups and each such group is assisted by two – three faculty members. With this, an effort is made to understand their expectations and solve their queries at personal level.

5. Evidence of Success: The feedback is obtained from Parents present during the Parents Meet. This feedback is further analysed and the results are communicated to the Heads of respective Department and the Director. All this will help the Institute to design various student development initiatives.

6. Problems Encountered and Resources Required: Even after taking number of reasonable efforts, the Parents are not able to keep a continuous repo and contact with the Institute. This is mainly because of their busy day-to-day schedule and routine activities. There is a need to organise such meets at regular intervals.

7. Notes: Same practice can be implemented by the other colleges / institutions depending upon the programmes offered by them. This will further help them to strengthen overall teaching learning process.

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Best Practices

1. Title of the Practice: Student Development Initiative: ‘Best Library User’ Award

2. Goal: The objective is to inculcate and promote the practice of making use of valuable and wide Library resources among the students. This shall help to enhance their academic knowledge, general knowledge and also improve their communication skills.

3. The Context: IMS library is a true Learning Resource Centre, which strives hard to provide the latest literature, other learning aids and information on all topics, as required by students and the researchers. IMS Library is a state of art Learning Resource Centre. The IMS Library is the recipient of 'B-School Library Award' from the Discovery Education Media (P) Ltd., New Delhi. The IMS Library is full with substantial and valuable resources. The 'Best Library User' award is an initiative by the Institute to motivate interested and desiring students to make maximum use of such precious resources.

4. The Practice: The 'Best Library User' award is awarded to the student studying in his / her final year. The students is accessible to different books, journals, magazines, newspapers, research projects, CDs / DVDs, various e-resources, internet services and other learning resources etc. for enhancement of teaching learning process. The students making optimum use of various sections of IMS Library (including books section, periodical section, internet lab, reading hall, etc) are sorted. Further the conduct of students with Library Staff Members, their attitude / behaviour as well as their participation in various activities conducted by IMS Library are some of the important parameters of identifying the correct candidate. On this basis of observation and scrutiny of Library Staff Members, list of possible candidates is prepared. Finally, the ultimate student for the award is finalized through mutual discussion among Library Staff Members.

5. Evidence of Success: The student receiving the 'Best Library User' award is awarded with a Memento and a Certificate at the Annual Prize distribution ceremony organised by the Institute. The name of such student is also published in the Annual Magazine 'Reflections' every year.

6. Problems Encountered and Resources Required: One important obstacle encountered in this practice is to identify and select the appropriate candidate for 'Best Library User' award. The Institute has wide number of students studying under different programmes and many such students uses different resources offered of IMS Library on regular basis. Hence, selection of right student is a challenging issue. However, with the help of proper screening and selection process of IMS Library Staff Members enables to identify the perfect and deserving candidate.

7. Notes: Same practice can be implemented by the other colleges / institutions depending upon the number of students and the programmes offered by them. This will help them to inspire and attract the interested students to make best use of learning and other valuable resources available in their Library. All this will not only help the students to improve their academic and general knowledge, but also develop their communication ability and overall personality they carry.

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Best Practices

1. Title of the Practice: Aagneyum (Inter-College Programme)

2. Goal: The objective behind organising Aagneyum is to give an opportunity for under-graduate students all over Ahmednagar district to showcase their talents, do networking, have fun and win exciting prizes.

3. The Context: Aagneyum is an Inter-College hosted by the Institute and organised and executed entirely by the management students. This competition serves two objectives. On one hand, students of the institute get opportunity to identify, inculcate and develop managerial skills and abilities among themselves which shall help them in their professional careers. On other hand, this competition acts as a platform for budding under-graduate students to come forward and showcase their talents and capabilities. This stage enables all students enhance their inherent potentials and make them more competitive in today modern and dynamic world.

4. The Practice: Aagneyum competition has total eight events, i.e. Business Quiz, Mock Press, Face Painting, Collage Making, Extempore, Ad-Mad Show, Antakshari and Group Dance. Under-graduate students studying in various colleges from different streams (including Arts, Science, Commerce, Pharmacy and Engineering) situated and located across Ahmednagar districts come and participate in this competition. All these events are conducted in one day in which some events are executed simultaneously while, some events takes place separately.

5. Evidence of Success: Aagneyum competition had played significant role in improving different managerial and administrative skills required today in corporate life. As students organise and co-ordinate this entire occasion themselves, they have to make required preparations and arrangements in different teams. This enriches qualities like communication, leadership, team-players, co-ordination, discipline, planning and self-control within the students community. During this academic year, Aagneyum competition was organised on 23rd January 2016 in which about 44 Teams and 380 students from Ahmednagar district participated for showcasing their talents.

6. Problems Encountered and Resources Required: Major limitation in carrying out this competition is the participation and involvement from under-graduate students particularly from the rural areas of Ahmednagar district. As the colleges and institutions are located at long distances, this puts restrictions on students in coming to Ahmednagar and participate in this event. Further, organising such event requires financial resources, man power as well as long time preparations. Lack of adequacy of such resources also puts certain restrictions in execution of such competitions.

7. Notes: Basic idea of targeting under-graduate students from Ahmednagar district is that occurrence of such competitions in Ahmednagar is very rare. As resources required as quite large, no institute or college takes initiative to organise similar competitions. Also if number of

events is increased, this may help the institute to attract and increase participation of students throughout Ahmednagar district.

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Best Practices

1. Title of the Practice: Orientation (Induction) Programme for Management Students

2. Goal: The objective behind organising Orientation (Induction) Programme for Management Students is to make them aware about the Institute culture, its work environment, code of conduct and system followed.

3. The Context: Students after completing and passing their graduation courses get admitted in the Institute to acquire their professional degrees. In this level, the attitude and approach of such students is very casual and informal. This is mainly because they are earlier used to an environment which is unprofessional consisting of two to three lectures daily, poor class attendance, no / limited curricular, co- curricular and extra –curricular activities. Further, many students come from rural backgrounds where they face problems like linguistic barriers, limited learning resources, poor infrastructure and lack of zeal and enthusiasm.

4. The Practice: Orientation (Induction) Programme is conducted for the first year students (Freshers) of both MBA and MCA programme immediately in the first week of starting of Academic Year. At this time, students had just step into the Institute after completing their admission procedure. The one day orientation programme consists of address by the Director as well as an expertise from Industry / successful Entrepreneur. Followed by this, the Head of respective departments gives detailed code of conduct of different activities to be executed in day to day functioning of the department. A formal introduction of all faculty members of the department is also done. Presentations from Library (about learning resources available) and Placement Cell (about placement drives) are also given to the students. Orientation Programme finally concludes with a visit to various sections and infrastructure of the Institute including administration dept, accounts dept, first floor, second floor, library, sports complex, canteen, parking, etc. It is a structured orientation programme.

5. Evidence of Success: Through this Orientation Programme, students get well verse regarding different aspects of the department. This includes class lectures, time table, syllabus, examination, guest lectures / seminars, management games, dress code (uniform), physical appearance, leave procedures, books, placement scenario, administration, accounts, etc. At the beginning of their academic careers in the Institute, students gets familiar with the infrastructure, departments / sections, library, staff members (teaching, non-teaching and support staff) of the Institute. This helps everyone in smooth, efficient and effective conduct of routine activities and leads to good friendly environment.

6. Problems Encountered and Resources Required: The academic year (according to S. P. Pune University) is expected to commence from first week of August every year. While the DTE admission procedure continues till end of August every year. As a result, students admitted during first and second round are able to attend this Orientation Programme. On the contrary, students admitted in later subsequent rounds may miss this important event at the beginning to their academic career.

7. Notes: Orientation / Induction Programme play an important role in making friendly and pleasant environment for the new students. These students have huge number of doubts, queries, questions and difficulties. Also they require comfort zone to get adjusted to this new system. Orientation programme aims to answer these questions, doubts and queries. An attempt is made to give that required comfort zone to the students to flourish and explore and rise high towards new horizons in their life.

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Best Practice I: Author Speaks – Book Talk Show

1. Title of the Practice:

Information Literacy Programme “Author Speaks – Book Talk Show”

2. Objectives of the Practice:

The objectives are as follows:

- To raise awareness about the authors books in library's collection.
- To provide platform for author –user interaction.
- To optimize the usage of the library collection.
- To initiate leadership qualities, provide platform to experiment organizational skills.
- Develop division of labour, understanding and sense of belonging.
- Book / Photo exhibition, display of book jacket and biographical sketches.
- Release of Library's Newsletter.

The principle is to motivate the readers and educators to foster reading habits. It aids informal education, build self esteem, develop student's attitude for gender equity, motivate for self help.

3. The Context:

The challenging issues were the users' were not clear about the concept of Book Talk and how an author can bring a change. The students mind set was that only educational books have author and were confused about the authors of different genre.

Secondly gathering the students was a task as there was confusion about role of Student Library Committee and it was considered that sedentary activities are performed. In reality it hones the managerial skills of the students and help to understand the concept of conducting a programme starting from arranging stage, welcome and felicitation formalities, compering of programme, bio-data reading, question answer session, vote of thanks, maintaining discipline, taking attendance and feedback from participants, distribute refreshment, decorate the display board, circulate the notices. During the committee meeting, doubts were cleared and students were assured of receiving the certificate of participation.

4. The Practice:

The practice of conducting Author Speaks is a kind of paying tribute to Dr. S. R. Ranganathan, the Father of Library Science in India and celebrating Librarian's Day (12th August). The programme is scheduled in the last week of August every year when the teaching has just started and the senior and junior students mingle. This platform assists in interacting amongst the students, they are exposed to the culture of the Institute and are made aware about its legacy and forefathers.

The book exhibition on this occasion gives the students the glimpses of the collection and a chance to recommend a book for the library to purchase and subsequently the claim to be the first reader of the chosen book.

Uniqueness of the practice is that it aids in Personality development, encourage informal education, build self esteem of students by subjecting them to hear the biographical portrayal of authors from diverse background, develop student's attitude for gender equity, motivating them for self-employment and self-help. The practice inculcates belongingness within students and shares the common goal of oneness.

The practice of 'Author Speaks – Book Talk Show' keeps the students guessing about the perspective personality. Display of book jackets of the author's publication, newspaper articles, magazine/ research articles keeps the interest sustained. The practice is a kind of a motivational interactive speech and the inspirational success story of the author. It also encourages the students to harbour their talent and hobbies and helps to be a complete human being and live life to its fullest.

Resource person should be a successful personality from diverse background like educator, Manager in a MNC, Statistician, Psychologist, and Professional writer etc. who also is a good orator and has written books irrespective of language, forms and subject. The authorship has to be celebrated and the session should impart values, national integrity and ethics.

Program is recorded in a form of photos and preparing activity report. Photos are immediately developed and mounted on notice board for the user's information. A well drafted news along with inauguration photographs are released in the local daily for the public to read and take cognisance.

5. Evidence of Success

Performance is measured on strong staff and students relationships on mutual respect. Best practice sets core values that strength their dedication, morale and resolve by giving them a purpose for the work. Formal appraisal in feedback identifies strengths and areas that need improvement and is a tool that helps to assess service quality and user satisfaction.

Target of the best practice is specific, measurable, achievable/ attainable, realistic and time bound. It is cost effective, comprehensive, flexible and responsive. The practice has a scheduled

particular method, protocol and receives high satisfaction levels and displays the importance of the library.

Self assessment is achieved by benchmarking the successive seven years data which provides a platform for utilization of performance data for comparative purpose. It is used to set the goals for the best practice and organizational goals.

Review result indicates quality of best practice in its clearly defined process; cost effectiveness, ongoing process which caters to the needs by arranging interactive programme and book exhibitions; and result oriented culture based on learning and managing ;reporting and accountability.

6. Problems Encountered and Resources Required

The problem encountered is to get the right resource person who satisfies the requirement of being author and having a successful personality. The time frame is of August so it's important that the guest speaker is available during the week of Librarian's Day celebration. They should be passionate to share his/her experience and willing for interactive session. The guest should agree to the hospitality terms and conditions.

In the month of August, admission process is ongoing so only the available students can make utmost use of the programme.

It needs coordination with departmental heads, Account and Administrative Dept. for successful implementation of the practice. The resources required are equivalent to any function i.e. issuing programme notice, circulating in class and putting on display, remuneration, travel allowance, welcome and felicitation requirement , printing, display and contingency , attendance, feedback, refreshments to students, maintain the photos, newspaper clipping and activity report for official record purpose, etc.

7. Notes (Optional)

The practice of adopting and implementing Author Speaks i.e. a book talk show brings in pooling of resources from sister concern as well as other educational or industrial establishment from same city. The activity helps to maintain a healthy and professional relationship with the local book vendors, publisher and distributors. The practice is economical and user friendly. If any of the resource person cancels the commitment due to unavoidable reasons there is always an option to fall back on other institution. The programme is win-win situation for the guest

speaker as they get the platform to share their experience with the young minds and the students too are exposed to people from different walks of life whose positivity helps to mould their mindset towards social issues, ethics and values, gender sensitivity, green practices, hard work and dedication and importance of nurturing their hobbies and reading habits.

8. Any other information:

It provides a bird's eye view of the practice by sharing of information and recording the event and the library report in the form of a Newsletter for posterity sake and preservation for generations to come.

It aids in grooming the students and providing quality formal and informal education irrespective of their back ground, giving them leading knowledge and make them competent and a responsible global citizen.

The practice is cost effective, comprehensive, flexible and responsive reacting to need of the student population.

The practice foster strong staff-student relationship based on mutual respect and strength their dedication, morale and gives them a shared sense of purpose for the work.

Best Practice II: Student Counseling

1) Title of the Practice:

Student Counseling

2) Objectives of the Practice

- Faculty-student rapport building
- Getting to know the new students
- To identify students' problem and resolve them
- Taking stock of the previous semester results in case of IInd year and IIIrd year students
- Motivating students to learn, develop their interactive skills and improve their employability
- Creating a congenial environment for learning and interaction
- To find out the students Strengths and Weaknesses

3) Context:

Students come to the Institute with diverse background; they do not openly or freely interact with the counselor or faculty members to share their strengths and weaknesses. There is limitation of counseling period due to the busy schedule of academic, co-curricular and extracurricular activities of the students.

4) The Practice:

A faculty is a friend, philosopher and guide of the students. Therefore counseling is a regular activity in IMS. This activity helps the students to identify, understand and solve their problems. This activity also helps students to realize their own-self, their potentials, and channelize it in the right direction. This is done by the faculty members for each student separately. This allows students to open-up and speak freely. This act makes them aware about strengths and weaknesses of their personality. This counseling also helps to spot weaknesses in teaching learning process. Counseling activity is conducted in every semester. This activity is carried out at departmental level. Faculty members are assigned students from their own department. Each faculty-member counsel the same set of students throughout the following year, and, new students will be added in the new academic year. Two different Forms are designed for the same. Form-I is meant for the First Year students, and Form-II is meant for the Second Year students. Form-I focus on basic information about the students, their family backgrounds, strengths, goals etc. Form - II monitors students' progress in terms of academics, participation in activities, campus interviews, English speaking skills etc. In the alternate semesters (semester II and IV), faculty members are required to counsel students briefly, focusing on their score, backlogs and employability. Necessary remarks/comments are to be put on the back of Form after the counseling. Faculty members are required to maintain the Form I&II with them as a record of each student.

5) Evidence of Success:

Counseling activity helps students to improve their academic performance and set right objective for their careers. Most of the students had communication problem, but after counseling students have improved their communication skills. Counseling session has also helped the students to select their specialization subject. This activity has transformed the student's attitude, approach,

behaviour, and confidence level which has helped in the placement activity to get a good job and is likely to be very useful for their future life.

6) Problems Encountered and resources required:

Most of the students are not aware about the concept and significance of counseling. Therefore, students do not interact freely with the counselor. Some students hesitate to disclose their personal or family problems. The primary resource required is the time of concerned faculty members to counsel students on an individual basis. Dedication of and training of faculty members is also required so that the counselling is in the right direction and is effective. Other costs are negligible. Forms and files are required for proper storage of data collected of students.

7) Any other information:

The practice of ‘Counselling’ has definitely been very useful not only to the students but to the institute as well. Many times, some students are not able to cope-up with academic programme selected and want to drop-out or cancel their admissions later. At such times, counselling is helpful in preventing this and encouraging students to continue the studies.

Best Practice III: Student centered services by Administrative staff

1. Title of the practice

“Student centered services by Administrative Staff”

2. Objectives of the Practice:

To facilitate students especially from rural background to comply with all the mandatory process at the time of admission & during his/her studies period. Taking into consideration student’s confusion regarding admission process, the administrative staff of IMSCD&R has made & implemented a system for smooth completion of admission formalities by studying Government norms with respect to admission. Area of services includes following:

- i. Creating awareness and guidance about various scholarship schemes – visual display on campus & handout.

- ii. Enable students from poor financial background to make proper financial planning for paying fees by preparing easy installment plans and thereby releasing burden of fees payment.
- iii. Enable students to complete online process of examination form filling.

3. The Context:

The challenging issues were that there is lack of awareness among students about many mandatory things that students have to comply at the time of admission process & during their study period for e.g. submission of bank documents, balance fees, completing online process of examination forms, completing process of scholarship proposal, etc; failing which it leads to heavy loss to the student. For e.g. if students fails to submit any of the document required for the admission, as per the norms his admission is cancelled. All these processes are a little lengthy and tedious. MBA/MCA admissions are through centralized process of Government of Maharashtra. Students from rural background wrongly think that once they have been allotted the Institute, there admission is complete. However there are many mandatory things that need to be completed during their study period. This is communicated effectively through our practice.

4. The Practice:

Practice of Student centered services by Administrative staff of IMS is to ensure that there is no loss to students due to noncompliance of any formalities during admission and their study period.

- i. Easy & time saving admission process.
 - Study of Government rules with respect to admission & preparing a flow chart of the activities under admission process to make students aware about admission process.
 - System is time saving as location of staff members is at one place. During admission period, office remains open throughout the day (there is no tea break or lunch break).
 - Good co-ordination & polite behavior of the administrative staff helps students to feel easy & comfortable while completing the admission process.
 - Warm welcome by Administrative staff by issuing a congratulation letter which is prepared by the staff containing do's and don'ts along with a rose. This is unique document designed & prepared by the Administrative staff.

- The staff not only circulates notices for remaining documents in the classroom but also calls them over telephone, tries to reach the students by contacting through their friends or teachers, etc. Further, the staff communicates in an on-going process with the student throughout his stay in the Institute. At the same time staff members guide students on how to obtain certain documents like migration certificate, gap certificate etc
- ii. Awareness and guidance about various scholarship schemes
- One to one counseling & guidance about scholarship scheme is done.
 - Scholarship chart prepared by staffs given to each student giving details about website & documents required for scholarship
 - Complete guidance with respect to completing process of scholarship proposal & guidance for opening bank account is also offered
- iii. Easy fee installment plans
- Preparing fee installment plans to release burden of fee payment.
 - A progressive statement of fees paid and balance fees payable are prepared periodically for the benefit of students & Institute.
 - Awareness of cashless transaction is also shared with students.
- iv. Enable students to complete online process of examination form.
- Study of University norms with respect to examination form process.
 - Earlier the system of examination form was manual and now it is online. Under online system of examination form guidance is given with respect to creating student account on web portal, selection of subjects, etc.
 - Staff members personally take follow up from students to ensure that the students complete the process as per schedule given by the University to avoid any loss to students.

5. Evidence of success

Percentage of students availing scholarships has increased over a period of time. Cancellation of admission due to non-submission of documents is nil. About 90% of students are availing fee installment facility and are able to complete their higher education. Almost all students complete examination form process. Students' feedback for this practice states that they are extremely

satisfied with the admission system and staff co-operation. Previous NAAC Peer Team has also mentioned “Administrative and account staff are committed and efficient” under Best practices in Governance and Leadership.

6. Problems encountered and resources required

Students neglect various notices/circulars sent by the office staff with respect to compilation of various formalities. Students are not serious about obtaining & submitting various original documents mandatory for admission. Many of the processes are time bound for e.g. submissions of scholarship forms, exam forms etc. However, inspite of proper circulation of circulars and display of circulars on TV, students fail to complete the process within time frame given by various statutory bodies.

Resources required are human resources, Information & communication technology resources, basic office infrastructure, etc. which are sufficient.

While delivering best services to students team work plays an important role. Retention of staff ratio is very high. Many staff members are working in the Institute right from its inception. Staff members are self-starters & motivated to offer best service to the students.

Best Practice IV: Blood Donation Drive

1) Title of the Practice:

Blood Donation Drive

2) Objectives:

The main objective of organizing blood donation drive is to provide blood for needy people and make students aware about importance of blood Donation

3) Context:

Major challenge was to remove the misconception blood donation leads to weakness. Some of the students were not willing to donate blood. Doctors of the Blood bank has addressed following issues

- Health: Donor must be fit & healthy and should not be suffering from transmittable diseases.
- Age and weight: Donor must be 18–60 years old and should weigh a minimum of 50 kg.
- Pulse rate: Between 50 and 100 without irregularities.
- Hemoglobin level: A minimum of 12.5 g/dL.
- Blood pressure: Diastolic: 50–100 mm Hg, Systolic: 100–180 mm Hg.
- Time period between successive blood donations should be more than 3 months

4) The Practice:

Every year on 22nd January, institute conducts a blood donation drive on the occasion of Founders day. Founder's day is celebrated on the occasion of birth anniversary of Rev. Dr. B. P. Hiwale, the Founder of educational group. Every year more than 100 units of blood are collected. Each unit of blood can help three lives. During the blood Donation drive Hemoglobin level of all participating students is checked. Those students who are found with low Hemoglobin level are advised by doctors to follow a diet plan which would help in increasing the blood count. Blood donation drive is organised by IMSCD&R with different blood banks and hospitals. For example: in 2015, this camp was organised along-with the Thalessemia Society of Ahmednagar and Arpan Blood Bank for the benefit of Thalassemia patients. More than 100 blood bags were collected in this camp and were made available free of cost to Thalessemia patients in Ahmednagar. Also awareness was created among staff members and students about the patients affected by Thalassemia.

5) Evidence of Success:

Blood donation is a service to humankind. By donating blood, one helps the needy and saves a precious life. Every year number of blood donors has increased. One important benefit of this practice is that those girl students who are found with low Hemoglobin level are advised by doctors to follow a diet plan which has helped in increasing the blood count and many girl students have become eligible to donate the blood. Every year more than 100 students donate the blood and some of the students have become regular blood donor to the blood bank which measures the success of the activity.

6) Problems Encountered and Resources required:

Major problem is many girl students have low level of Hemoglobin. Hence, a large number of girl students are unable to donate blood every year inspite of their eagerness to do so. Another problem is that many blood banks and hospitals want to be associated with the institute for blood donation drive. It is a difficult task to choose whom to associate with since all are in need of blood bags. Institute tries to please as many as possible by having rotation of blood banks for whom the blood donation drive is to be organized. Resource required is motivating maximum students to come forward to donate blood. Other costs are negligible. All donors are given proper refreshments and Certificate of Blood Donation both by the Institute and the Blood Bank.

Best practice V

Best Practice: Digitalization of IMS Research Thesis

1) Title of the Practice: Digitalization of IMS Research Thesis

2) Objectives of the Practice

- To compile PhD work of IMS in soft copy.
- To make PhD data accessible for IMS researchers.
- Preservation of the documentation for posterity sake for future generations.

3) Context:

There are many Phd thesis available at IMS learning resource center. The said thesis are available in hard copy format are thus has limitation of accessibility for budding researchers of IMS. Digitalization of these thesis would enable researchers at IMS to easily access the Phd work of others and thus conceptualize there Phd subject.

4) The Practice:

The researchers who had already deposited the soft copy of their thesis were exempted from the correspondence of official intimation.

- The process of compiling the data of PhD work in a digitized format will aid budding researchers in conceptualizing a research topic of interest.
- The data will be accessible to IMS for private circulation
- Preservation of the documentation for posterity sake for future generations.
- Successful completion of Learning Resource Centre's Plan for Digitization of Theses as per Vision 2020.
- The encouragement from higher authorities, in house collaboration and users demand is helping the library fulfill its aim and is taking the IMS library to the pedestal of ICT.
- 35 theses in IMS Library by IMS researchers from IMS Research Centre since year 1982 to year 2018 have been digitized.

5) Evidence of Success:

Digitalization of Phd thesis available at IMS helped research scholars at IMS to conceptualize and formulate their research topic. It further helped them in chapterization and formatting, while drafting their own thesis. The digitalization also helped in motivating young faculties and students to pursue further research work.

Best Practices VI

Digital Literacy for Empanelled Training Institute's (ETI) National Service Scheme's (NSS) Programme Officers of the state of Maharashtra.

- 1) Title of Best Practice: Orientation session on Digital Literacy for Empanelled Training Institute's (ETI) National Service Scheme's (NSS) Programme Officers of the state of Maharashtra.
- 2) Objectives of the Practice:- The objective of this activity is to give opportunity to the Empanelled Training Institute's (ETI) NSS Programme Officers under Youth and sports ministry, Govt. of India from the State of Maharashtra to understand Digital Literacy along with ways and means to use to make India digital by understanding universal digital literacy, Government services to citizens digitally, securing stable digital infrastructure , connecting rural areas with high-speed

internet networks and national concerns - health, education, environment, irrigation, urban rural development, employment and other sectors. The activity has power point presentation to help understand the concept and visit to the award winning IMS Library. The practice raises awareness about digital resources and library as an important knowledge centre. It also motivates officers and educators to foster reading habits. It aids informal education, build self-esteem, develops participants attitude for gender equity, motivate for self-help.

- 3) Context: The challenging issue was that how to incorporate the information and present it in such a way so that the Syllabus for the subject “ Digital Literacy ” should be covered and the participants gets an hand on experience about documentation and reporting different resources, digital databases, ICT web tools smart search strategy , literature review and report writing along with Intellectual Property Rights, Plagiarism and penalties. Digital Literacy is a very interesting and necessary concept for the NSS Officers, specially those coming from rural colleges. The knowledge will further be percolated to students and make them efficient volunteers equipped with managerial skills, documentation officer or group leaders.
- 4) Practice: The NSS Training Officers Who come to Ahmednagar for orientation at sister unit are invited to visit IMS CD R for “Digital Literacy”. Information shared and personal visit to the library during the session thereafter is reached to the students volunteers. The practice inculcates reading habits, research inclination, human values and national integrity and sense of community feeling with in participants which shares the common goal of oneness keeping with the new trends.
- 5) Evidence of Success: Target of the best practice is specific, achievable/ attainable, realistic and time bound. It is cost effective, comprehensive, flexible and responsive. The practice has a scheduled particular method, protocol and receives high satisfaction levels and displays the importance of the ICT skills, library usage, research and plagiarism related to resources, and reporting skills. The activity helps to maintain a healthy and professional relationship with sister organization and workplace camaraderie. The practice fosters strong staff

relationship based on mutual respect strength and gives everyone involved a shared sense of purpose for the work.

Best Practice VII

Career Guidance among graduation students by visiting various colleges .

- 1) Title of the Practice: Create career Awareness among graduation students by visiting various colleges .
- 2) Objectives of the Practice • To create awareness among students about post graduation courses. • To create the awareness related to procedures and dates of entrance examination for post graduation. (MCA/MBA- CET) • To highlight the importance of documents required during admission process of post graduation. • To provide list of documents required during admission process of post graduation.
- 3) Context: Many students of graduation level are not aware of post graduation entrance examination and its procedure. Since the students are unaware that the process starts in the month of January, they lose the opportunity for post graduation education. They are also not aware of the documents required for scholarship given by government , so they cannot get the benefit of it.
- 4) The Practice: IMSCDR is Facilitation Center/ E scrutiny centre for MBA and MCA course. The staff working as (Facilitators) realize that students face various problems during the entire admission process. Student Awareness Plan is prepared accordingly. Institute provides vehicle and other facilities required for visit. Faculty members are assigned colleges to visit. Awareness Sessions are conducted by the faculty members for graduate students with prior permission of the principal or concerned authorities. The session covers the information like dates of (timeline MCA-MBA CET) entrance examination, procedures to be followed, documents required for scholarship, syllabus of entrance examination etc. IMS also provide students online help for filing forms and procedures to be followed by sending them messages via mail or Whatsapp etc related to dates and documents required. Guidance is also provided for bank loan if required. This information makes them alert and think about the procedure to be followed

for post-graduation courses so that they will not miss the chance of higher education.

- 5) Evidence of Success: The Awareness sessions help students to consider the opportunities for higher education. Students become aware of the complete admission process. Students from economical backward background also think of higher education because of information given on different Government scholarships to promote higher education. The overall result of the Awareness Program is that the number of students going for higher education is increasing.

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